

SAP Global Certification

Eligibility Guidelines for SAP MENA

Dear Customers and Partners,

To be eligible to register for SAP Global Certification in MENA, the applicant must provide the following supporting documents:

Supporting Documents Required

1. Proof of nationality:

- 1) If you are a MENA national, please provide a scanned copy of the first page (Identification page) of your **passport**, **OR**
- 2) If you are not a MENA national, please provide a scanned copy of the first page (Identification page) of your **passport** **AND** a copy of a **valid MENA Residence Visa** (This is applicable to all embargo countries nationals)

2. In addition to the above, the participant must meet **ONE** of the following requirements:

Please be informed that we are no longer accepting HR letters, all applicants must **fulfill at least one of the three requirements** listed below:

- 1) Should have attended official SAP training directly from **an SAP Training and Adoption training center**. In this case, participants should
 - a) Provide a copy of their certificate of attendance/participation, **AND**
 - b) Provide their S user ID – (SXXXXXXXXXX)
- 2) Should have attended official SAP training from an authorized **SAP training partner**. In this case, participants should
 - a) Provide a copy of their certificate of attendance/participation, **AND**
 - b) Provide a copy of confirmation from the partner company - signed and stamped
- 3) Should have a **SAP Learning Hub subscription**, (*Discovery Edition, Business Edition, edition for Enterprise Support, SAP SuccessFactors Learning Admin Center and Partner Edge editions are excluded. The subscription needs to be a paid subscription. Also note that the User edition makes you eligible only for a limited number of exam codes. It does not qualify you for every exam.*)
In this case, participants should
 - a) Provide their S user ID (SXXXXXXXXXX) / SAP Learning Hub ID

Note: Without fulfilment of the above stated requirements (any one of them), the candidate will not be eligible to register for SAP Global Certification.

If you already have an S-User ID, kindly provide that to us. We need it to maintain your correct record in our system. (The S-User ID is for the person who is taking the exam.) If you do not have an S-user ID, we will create one for you.

Important Notes:

1. **You are only qualified to purchase SAP Global Certification for the Exam code that is relevant to your experience.**

Example: For C_THR12_65 exam, you need to show the attendance proof of the related Courses that you have attended. E.g. Certificates for THR10 and THR12

To get the information on the correct Exam code, check the following link:

<https://training.sap.com/certification/validity>

2. **Once your registration is received by us, we will validate all the supporting documents, and provide the bank details and the payment methods.**
3. **You MUST fulfill the Certification pre-requisites to qualify for registration.**
4. **Please note that starting 1st January 2018, taxes are applicable for all KSA and UAE payments:**

The pricing can be found on <https://training.sap.com/>

All prices are subject to change. Upon receiving your registration, SAP Training and Adoption MENA team will confirm the final price along with bank details for remittance of the payment.

5. **How to appear for SAP Global Certification:**

Certification Hub (CER006)

- Exam are available immediately at the workplace 24 x7 via remote proctoring.
- All exams are available up to a maximum number of 6 exam attempts via one single 12-month subscription.
- Candidate can repeat the same exam 3 times only in case of being unsuccessful.
- CER006 is non-refundable and non-transferable to another candidate.
- We do not provide physical hard copy of certificates anymore. All certificates since 1st Jan 2017 have been migrated to the new platform and are now available as digital badges on Acclaim. The candidates receive their Acclaim badges on successful completion of exam. They can download the Acclaim certificate format from their respective Acclaim profile. (www.youracclaim.com)
- Check the below link for details about CER006:
<https://training.sap.com/course/cer006-sap-global-certification-online-exam-6-attempts-certification-online-010-ae-en/?>
- Check the below link for step-by-step guide on **Digital Badges**:
https://d.dam.sap.com/a/PPxXmj/64318_GB_64318_enUS.pdf

How to Register?

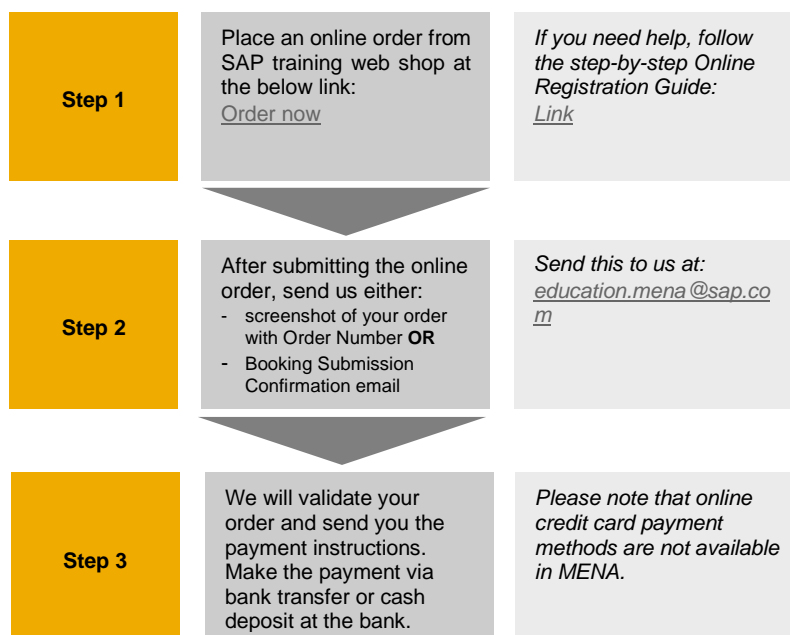


Figure 1: How to register for SAP Global Certification?

Should you require any further information or assistance, please do not hesitate to contact us. We will be happy to help you.

Kind Regards,

SAP Training and Adoption MENA

E-mail: education.mena@sap.com

[Copyright/Trademark](#)