

SAP Learning Hub

SAP[®] Learning Hub Registration Guide



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Introduction

Welcome to SAP[®] Learning Hub, a cloud-based solution that provides **instant access to a vast array of learning resources** from the SAP Education organization. All materials are available online, so there is no need to schedule courses or travel to training sessions.

SAP Learning Hub can be purchased for a single user or thousands of users. It's the perfect way to build and maintain skills for working with SAP solutions, and you can get fast and easy access to all our latest learning materials as and when you need them.

This guide shows you how to get started using SAP Learning Hub.

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New Users

You are a new user if you have no profiles set up on any **sap.com** sites and this is your first enrollment with the SAP Education organization. Please take the following steps to set up your profile.

 Go to <u>https://training.sap.com</u> and click on the *My Account* icon (outlined in red in Figure 1) to reveal the *Register* and *Log On* links at the top right-hand corner of the screen. A logon and register screen will appear (Figure 2). Select *Register*.

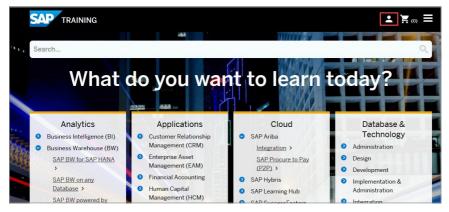


Figure 1: SAP[®] Learning Hub – Welcome Page

	Log On
OADT OL	E-mail, ID, or User Name E-mail, ID, or User Name
SAP Training Shop	E-mail, ID, or User Name
	Password
	Password
	C Remember me
	Log On
	or
	💟 🗊 🚺 🚺
	Register
	Forgot password?

Figure 2: SAP[®] Learning Hub – Logon and Register Screen

2. Fill out the user registration form, scroll down, and confirm that you have read the privacy policy by selecting the check box. Then click on *Register* (see Figure 3).

		×	^
Registration			
Tell Us About Yourself			
Salutation *	Select	~	
First Name *			
Last Name *			
E-Mail *			
Phone *			
Set Password			
Password *			
Re-Enter Password *			
Contact Preferences			
	ill result from this registration, would you also like to from SAP that are specific to your interests?		
By e-mail *			~

Figure 3: User Registration

3. You will receive a registration confirmation message (see Figure 4).

✓ An e-mail with a	link to activate your account has been sent to tiya19@gmail.com
	ount with SAP, click the link contained in the e-mail. Note that it might or the e-mail to reach your inbox.

Figure 4: Confirmation of User Registration

You will receive an e-mail confirmation (Figure 5). Click on *Click here to activate your account*.

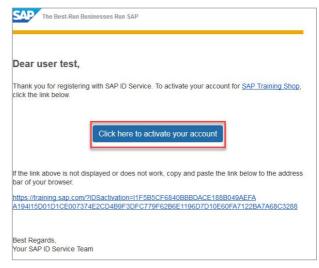


Figure 5: E-Mail Confirmation of Registration

You will then receive an account confirmation (Figure 6). Click on *Continue*.

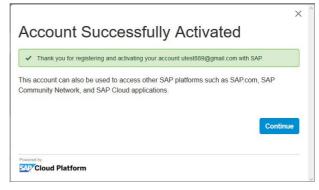


Figure 6: Confirmation of Account Activation

4. To view available subscriptions for SAP Learning Hub, click on SAP Learning Hub (see Figure 7).

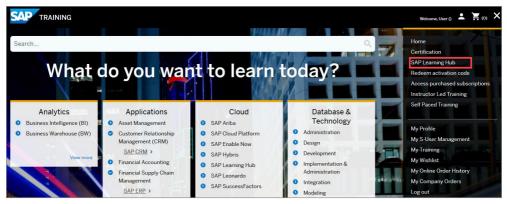


Figure 7: SAP® Learning Hub – Find Available Subscriptions

5. Select the edition of SAP Learning Hub that you would like to purchase (see Figure 8).



Figure 8: Select Edition

6. Click on *Add to basket* to add your chosen edition of SAP Learning Hub to your basket (see Figure 9).

HU	B030				
		Hub, Professional Edition, Public Cloud			
Ve	ersion				
Insu	ufficient data for accurate	ating at this time.			
Del Lev	ution: ivery Methods: el: iguages:	SAP Other Solution Learning Hub Details, Configuration & Transaction English			
Sol	ution Release: SEE CC	URSE DETAIL			
Go	bals				
•	Enable individuals or organi	e skills and knowledge up-to-date from a library of thousands of SAP enablement titles. zations to maximize the value of SAP software anywhere, anytime. ent system capabilities to select training courses, view learning progress, and report learning		product to at SAP Training	
•	Benefit from innovative SAI	PLearning Rooms — interactive, online social media sites where users get access to and collaborate and network with fellow learners, work on challenging assignments, and review	Canada X	United States of America X	
•	content.	r SAP software, get access to certification learning maps, and certification-related training	Canada	g Hub: Online	
•	practice your skills and buil	experience with an optional on-demand access to live SAP systems through SAP Live Access to d experience. SAP Live Access systems are preconfigured with the data needed to carry out the oks and users are free to experiment on their own.	SEE COU	JRSE DETAIL	
				\$3,600.00 (CAD)	
Au	udience			🛱 Add to basket	
	SAP Consultants, Custome	COE and IT members, SAP Administrators, SAP Super Users, SAP Project Team members,	(7 Add to wishlist	

Figure 9: Add Your Chosen Edition to the Basket

7. Click on *Proceed to basket* to go to your basket (see Figure 10).



Figure 10: Proceed to Basket

8. Click on Proceed to checkout (see Figure 11).

Shopping Bas	ket	
You have 1 Item ready for	checkout .	
If you are logged in and have an S using the "Attendee Management	User assigned, you can enroll other attendees into a course by * option.	
HUB030	, Professional Edition, Public Cloud Versio	\$3,375.00 (USD)
		Remove
Delivery Method: Location: Solution Release: Activation Date:	Learning Hub online SEE COURSE DETAIL 05 Dec 2017 Change	Add to wishlist
Campaign Code:	Apply	Total:
		\$3,375.00 (USD) Remove all
		Proceed to checkout
	Please note that all prices exclud	e local taxes so the actual invoiced/charged amount may be higher.

Figure 11: Proceed to Checkout

9. Fill in the fields in the form shown in Figure 12 to create your S-user ID. This will give you access to SAP Learning Hub as well as other Web sites of SAP.

Booking request		
Please complete the below to submit your order		
You are successfully logged on and for your convenience products left basket and remove unwanted products.	n basket from your previous visits are now merged. Please check your	
Review your order	₩ Back to basket	
HUB030 - SAP Learning Hub, Professional Edition, Pa Datatis >	Iblic Cloud Version Price: \$3,375.00 (USD)	
Review your details Create address data Assign address data of your s-user		
If your address has changed or you need to create a new address please add prior to submitting y	our order.	
Your company details:	Your billing address details:	
Company booking	Street number *	
 My company details 		
I am self employed		
Company name *	Street name *	
	City *	
Customer number	City -	
	Post code *	
VAT Number (EU)		
	Country *	
Phone number *	Please select 👻	
Add an additional billing contact and address		
Please provide a company address if you are booking a course or exam on behalf of a company, or NOTE: The address you provide will appear on the corresponding invoice and is not required for d		
	Save	

Figure 12: Create a New S-User ID

10. Review your order and select your payment type (see Figure 13).

Booking request Please complete the below to cubmit your order		
Review your order HUBO30 - SAP Learning Hub, Professional Edition, F Oreas -		ok to basket
Review your details		🖉 Edit
SAP Education will process your order and send correspondence based on the details below. Ple		
Your contact details Trite	Your address details Title	
First name	First name	
Last name	Last name	
Email address	Email address	
Phone number	Street number	
	Street name	
	City	
	Post code	
	Country State	
Company details Non-Company booking		
Review your payment method Payment to SAP Education North America ParcheverOnter Credit/Debit.card Activation Code Fath market with **an mandatory Select invoice recipient: myself	Your purchase order number *	
	Choose file	Browsc
	Upload	
		Continue

Figure 13: Training Shop – Submit Order

11. Review your order. Then confirm you accept the terms and conditions by selecting the check box and clicking on *Submit* (see Figure 14).

Booking request	der		
Review your order HUB030 - SAP Learning Hub, Professio • More details	nal Edition, Public Cloud Version	Price:	₩ Back to basket \$3,375.00 (USD)
Review your details			✓ Edit
SAP Education will process your order and send correspo	ondence based on the details below. Please review yo	our contact details are correct prior to subm	itting your order.
Your contact details Title First name Last name Email address Phone number	Your address details First name Last name Email address Phone number Street number Street name City Post code Country State	Company details Non-Company booking	
Review your payment metho	od		
Credit/Debit card to SAP Education North America Card type Cardholder name Credit/Debit card number Expiration date	Additional Information * Comments		∕ Edit
Terms & conditions Thave read, understand and agree to the Term All prices exclude local taxes; tax amount will be o		ucation.	Submit
Total to pay	Please note that all prices exclu	\$3,3 de kocal taxes so the actual invoiced/charg	875.00 (USD) ed arnount may be higher.

Figure 14: Training Shop – Review and Confirm Order

12. You will then see a booking confirmation page (Figure 15). Please keep your transaction reference code or take a screenshot for future reference.

der Number 233397			
Course	Attendees	Price	
HUB030 - SAP Learning Hub, Professional Edition, Public Cloud Version		\$3,375.00 (USD)	
		Basket total: \$3,375.00 (USD)	
Start your SAP Learning Hub experience now!			
orare your own Ecuming hab experience new.			
Please bear with us while we set-up your Learning Hub Subscription. In the meantime	you can get started with our Learning Hub Disc	overy Edition.	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, you can get started with our Learning Hub Disc	overy Edition.	
Please bear with us while we set-up your Learning Hub Subscription. In the meantime Click below to get access and start discovering.	, you can get started with our Learning Hub Disc	overy Edition. Get Discovery Edition	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, you can get started with our Learning Hub Disc		

Figure 15: Training Shop – Booking Confirmation

13. For paid editions of SAP Learning Hub, you will receive a confirmation e-mail. When you have received this e-mail, please refer to the section titled "User with an sap.com Account and a Booking for SAP Learning Hub" to complete your profile setup.

Please note: The enrollment confirmation e-mail can take up to 48 hours to arrive. If you haven't received your confirmation e-mail from SAP after 48 hours, please contact your regional team from SAP or e-mail <u>e-learning@sap.com</u> for support.

User with a Subscription to SAP Learning Hub

If your company has purchased a valid subscription to SAP Learning Hub for you, you may have been given an activation code. Please follow the link below for information on how to redeem your activation code: https://training.sap.com/shop /help-center/learning-hub/article/how-do-i-redeem-my-access-code-for-sap -learning-hub.

If you have a subscription to SAP Learning Hub and you have already received a confirmation e-mail, your S-user ID should have already been created. This is a unique identification code that gives you access to SAP Learning Hub as well as other services from SAP. Please refer to the following two scenarios to start your courses, depending on whether you have an sap.com account.

USER WITH AN SAP.COM ACCOUNT AND A BOOKING FOR SAP LEARNING HUB

If you have an account on an <u>sap.com</u> site and have received a confirmation e-mail from SAP, please log in to the training site.

1. Go to <u>https://training.sap.com</u> and click on the *My Account* icon (outlined in red in Figure 16). Select *Log On* (see Figure 17).

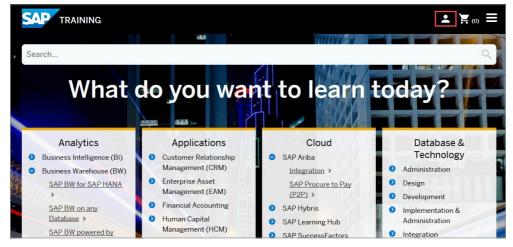


Figure 16: SAP[®] Learning Hub – Welcome Page

	Log On
	E-mail, ID, or User Name
SAP Training Shop	E-mail, ID, or User Name
	Password
	Password
	□ Remember me
	Log On or
	💟 🗊 🛄 8
	Register
	Forgot password?
	Forgot password?

Figure 17: Logon Screen

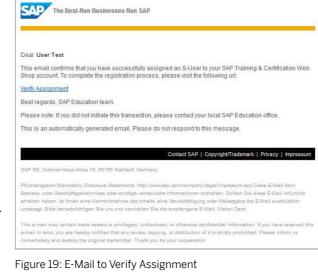
2. If you have not yet associated your S-user ID to your <u>sap.com</u> account, you will see a pop-up prompting you (see Figure 18). Select your S-user ID and click on *Trigger Assignment*.

User Management: Assign S-User	×
Dear Danny2 Wong, we can see that you have the following s-user(s) against your logged-in email address. If you would like to assigned to your account just click on the 'assign' button against the s-user record. We will then send you an email to verify th O S000000000X SAP Education User	
Close and Continue	Trigger Assignment

Figure 18: Assign S-User

3. Check your e-mail for a message from SAP to verify your S-user ID assignment. Click on the Verify Assignment link within the e-mail (see Figure 19).

> Please note: You must be logged in to the Training Shop when you click on the Verify Assignment link. You must open the link in the same browser. Alternatively, you can copy and paste the link to a new tab.



4. Once the assignment is verified, you will receive a success message on the screen (see Figure 20). Click on Done.

Assign S	-user
----------	-------

Your S-user has been successfully assigned. Click on the button below to return to the training shop.

Done

Figure 20: Successful Assignment

5. Click on the option in the extreme right (outlined in red in Figure 21) and select *My Training* (see Figure 22). This will take you to the training course area.



Figure 21: SAP® Learning Hub – Access to Training

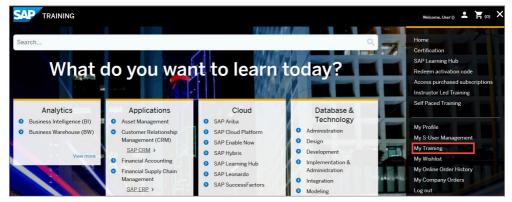


Figure 22: Welcome Page – Navigation Options

6. Click on Go to SAP Learning Hub (see Figure 23).

My Training		
Filters	SAP Learning Hub	Go to SAP Learning Hub
Delivery Method Learning Hub ^① E-Learning ^① 	HUB001 – SAP Learning Hub, discovery edition	

Figure 23: Go to SAP® Learning Hub

You can also go to the Training Webshop (see Figure 24). Log in with your account and access content on SAP Learning Hub by clicking on *Access purchased subscriptions* and then *Access SAP Learning Hub*.

			_	1
Subscription Edition	License Start Date	License End Date	Time Remaining	Access
SAP Learning Hub, Discovery Edition	12 Dec 2015	15 Nov 2020	4 Years	Access SAP LearningHub

Figure 24: Accessing Subscriptions

USER WITHOUT AN SAP.COM ACCOUNT AND WITH A BOOKING FOR SAP LEARNING HUB

1. If you already have a subscription for SAP Learning Hub, you should have received a confirmation e-mail. In the e-mail, click on the *Login now* link. (see Figure 25).

SAP	The Best-Run Businesses Run SAP
Booking	Confirmation
Dear	a de la companya de la
Thank you for y	our registration. Please refer to the attachment for details.
Login now and	access your SAP Education & Certification Shop account
Your SAP Educ your eLearning	ation & Certification Shop account allows you to manage your bookings and star
Best regards,	
SAP Education	
Our reference:	ET 70167451 S-User:S00XXXXX

Figure 25: Booking Confirmation – Register to Activate Your S-User

2. In https://training.sap.com, click on *My Account* (red-outlined icon in Figure 26) then *Register* (see Figure 27) to create your SAP user account.

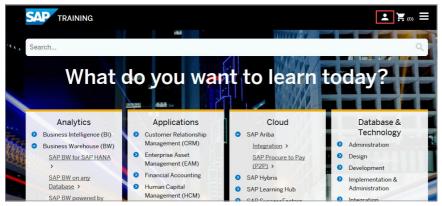


Figure 26: S-User Management – Create User Account

	Log On E-mail, ID, or User Name
SAP Training Shop	E-mail, ID, or User Name
	Password
	Password
	□ Remember me
	Log On
	or (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
	Register
	Forgot password?
	Forgot password?

Figure 27: Logon Screen

3. Fill out the user registration form and scroll down and confirm that you have read the privacy policy by selecting the check box. Then click on *Register* (see Figure 28).

		×	^
Registration			
Tell Us About Yourself			
Salutation *	Select	~	
First Name *			
Last Name *			
E-Mail *			
Phone *			
Set Password			ļ
Password *			
Re-Enter Password *			
Contact Preferences			
	ill result from this registration, would you also like to from SAP that are specific to your interests?		
By e-mail *	nom ovar and are specific to your interests?		

Figure 28: User Registration

4. You will receive a registration confirmation message (see Figure 29). Click on *Log on* to confirm your registration.

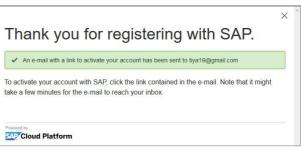


Figure 29: Confirmation of User Registration

Click on *Click here to activate your account* in the e-mail you receive (see Figure 30).

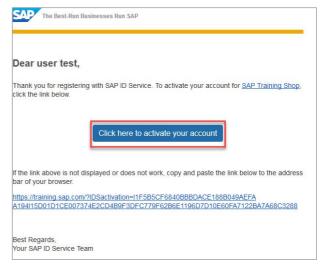


Figure 30: E-Mail Confirmation of Registration

5. You are successfully logged in to the Training Shop if you see your name in the upper right-hand corner (Figure 31).

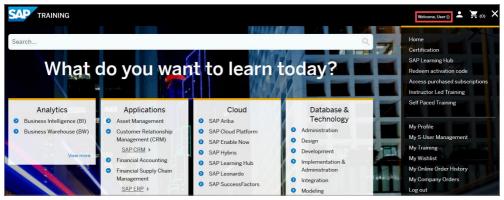


Figure 31: SAP® Learning Hub – Login Success

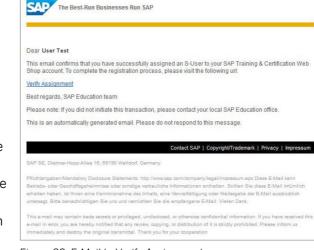
6. You will see a pop-up prompting you to assign your S-user ID to your <u>sap.com</u> account (see Figure 32). Select your S-user ID and click on *Trigger Assignment*.

User Management: Assign S-User	×
Dear Danny2 Wong, we can see that you have the following s-user(s) against your logged-in email address. If you would like assigned to your account just click on the 'assign' button against the s-user record. We will then send you an email to verify the S000XXXXX SAP Education User	
Close and Continue	Trigger Assignment

Figure 32: Assign S-User

 Check your e-mail for a message from SAP to verify your S-user ID assignment. Click on the Verify Assignment link within the e-mail (see Figure 33).

> Please note: You must be logged in to the Training Shop when you click on the *Verify Assignment* link. You must open the link in the same browser. Alternatively, you can copy and paste the link to a new tab.



- Figure 33: E-Mail to Verify Assignment
- Once the assignment is verified, you will receive a success message on the screen (see Figure 34). Click on Done.

Assign S-user

Your S-user has been successfully assigned. Click on the button below to return to the training shop.

Done

Figure 34: Successful Assignment

9. Click on the option in the extreme right (red-outlined icon in Figure 35) and select *My Training* (see Figure 36). This will take you to the training course area.



Figure 35: SAP® Learning Hub – Access to Training

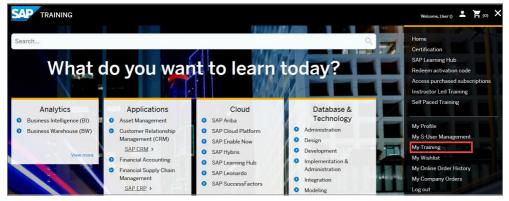


Figure 36: Welcome Page - Navigation Options

10. Click on Go to SAP Learning Hub (see Figure 37).

My Training		
Filters	SAP Learning Hub	Go to SAP Learning Hub
Delivery Method Learning Hub 🕄 E-Learning 🕄	HUB001 – SAP Learning Hub, discovery edition	

Figure 37: Go to SAP® Learning Hub

You can also go to the Training Shop. Log in with your account and access content on SAP Learning Hub by clicking on *Access purchased subscriptions* (see Figure 38) and then *Access SAP Learning Hub* (Figure 39).

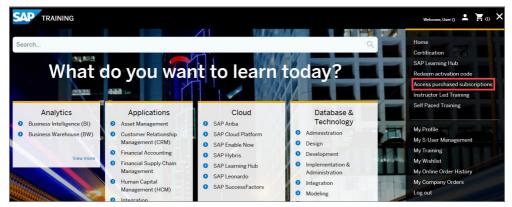


Figure 38: Welcome Page – Navigation Options

Access SAP Subscription

Subscription Edition	License Start Date	License End Date	Time Remaining	Access
AP Learning Hub, Discovery Edition	12 Dec 2015	15 Nov 2020	4 Years	Access SAP LearningHu
AP Learning Hub	17 Feb 2016	16 Feb 2017	4 Months	Access SAP Learn

Figure 39: Accessing Subscriptions

Existing User Without a Subscription to SAP Learning Hub

If you have an **sap.com** account, and you don't have a subscription for enrollment in SAP Learning Hub, please take the following steps.

1. Go to https://training.sap.com and click on the *My Account* icon (red-outlined icon in Figure 40) to reveal the *Register* and *Log On* links at the top right-hand corner of the screen. Select *Register* (see Figure 41).

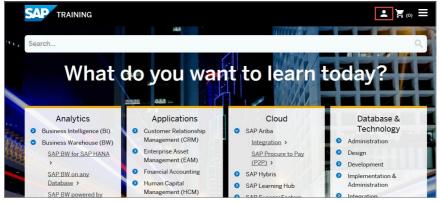


Figure 40: SAP® Learning Hub – Welcome Page

	Log On
	E-mail, ID, or User Name
SAP Training Shop	E-mail, ID, or User Name
	Password
	Password
	C Remember me
	Log On
	or f in 8
	Register
	Forgot password?

Figure 41: SAP[®] Learning Hub – Logon Screen

If you have not yet associated your S-user ID to your sap.com account, you will see a pop-up prompting you to do this (see Figure 42). Select your S-user ID and click on *Trigger Assignment*. If you don't have an S-user ID, please go to <u>step 5</u>.

User Management: Assign S-User	×
Dear Danny2 Wong, we can see that you have the following s-user(s) against your logged-in email address. If you would like assigned to your account just click on the 'assign' button against the s-user record. We will then send you an email to verify	
S000XXXXXX SAP Education User	
Close and Continue	Trigger Assignment

Figure 42: Assign S-User

3. Check your e-mail for a message from SAP to verify your S-user ID assignment. Click on the Verify Assignment link within the e-mail (see Figure 43).

> Please note: You must be logged in to the Training Shop when you click on the *Verify Assignment* link. You must open the link in the same browser. Alternatively, you can copy and paste the link to a new tab.

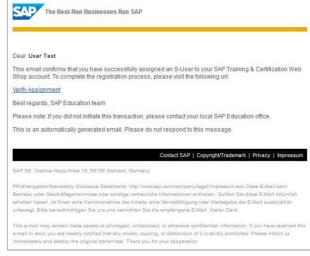


Figure 43: E-Mail to Verify Assignment

4. Once the assignment is verified, you will receive a success message on the screen (see Figure 44). Click on *Done*.

Assign S-user

Your S-user has been successfully assigned. Click on the button below to return to the training shop.

Done

Figure 44: Successful Assignment

5. To view available subscriptions for SAP Learning Hub, click on *SAP Learning Hub* (see Figure 45).

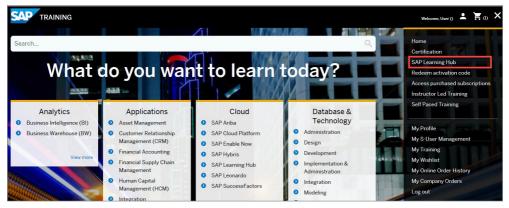


Figure 45: SAP[®] Learning Hub – Find Available Subscriptions

6. Select the edition of SAP Learning Hub that you would like to purchase (see Figure 46).



Figure 46: Select Edition

7. Click on *Add to basket* to add your chosen edition of SAP Learning Hub to your basket (see Figure 47).

HUB030 SAP Learning Hub, Professional Edition, Public Clou Version Insufficient date for accurate rating at this time.	d
Solution: SAP Other Solution Delivery Methods: Learning Hub Level: Details, Configuration & Transaction Languages: English	
Solution Release: SEE COURSE DETAIL	
Goals • You get unlimited access to SAP Education content, always up to date and available anytime, anywhere in order to(non-exclusive examples): • Develop and maintain your SAP skills – anytime, anywhere • Prepare for Certification	Book this offering
In-project or Day-to-day knowledge retrieval Workshop new release knowledge in a group Support early innovation evaluation / bid participation Cross-train a group of people in innovation topics Audience SAP Consultants, Customer COE and IT members, SAP Administrators, SAP Super Users, SAP	SAP Learning Hub \$3,375.00 (USD) Sen Add to basket
 SAP Consultants, Customer COE and IT members, SAP Administrators, SAP Super Users, SAP Project Team members, Individual SAP Professionals 	

Figure 47: Add Your Chosen Edition to the Basket

8. Click on *Proceed to basket* to go to your basket (see Figure 48).

Added to basket		×
HUB030		\$3,375.00 (USD)
Version	ub, Professional Edition, Public Cloud	\$3,375.00 (03D)
Delivery Method:	Learning Hub	
Start Date:	06 Dec 2017	
	SEE COURSE DETAIL	
Solution Release:		

Figure 48: Proceed to Basket

9. Click on Proceed to checkout (see Figure 49).

Shopping Basl	ket				
You have 1 Item ready for checkout .					
If you are logged in and have an S- using the "Attendee Management"	User assigned, you can enroll other attendees into a course by option.				
HUB030 SAP Learning Hub, Delivery Method: Location: Solution Release: Activation Date:	Professional Edition, Public Cloud Version Learning Hub online SEE COURSE DETAIL 05 Dec 2017 Change	\$3,375.00 (USD) Remove Add to wishlist			
Campaign Code:	Apply	Total:			
		\$3,375.00 (USD) Remove all			
		Proceed to checkout			
	Please note that all prices exclude local t	axes so the actual invoiced/charged amount may be higher.			

Figure 49: Proceed to Checkout

10. If you don't have an S-user ID, you will be required to create a new one by filling out a form, as seen in Figure 50, to continue with the booking. Your S-user ID will give you access to SAP Learning Hub as well as other Web sites of SAP.

Booking request					
Please complete the below to submit your order					
You are successfully logged on and for your convenience products le basket and remove unwanted products.	eft in basket from your previous visits are now merged. Please check your				
Review your order	🕱 Back to basket				
HUB030 - SAP Learning Hub, Professional Edition, Public Cloud Version Price: \$3,375.00 (USD)					
Review your details Create address data Assign address data of your s-user					
If your address has changed or you need to create a new address please add prior to submittie	ng your order.				
Your company details:	Your billing address details:				
Company booking	Street number *				
 My company details 					
 I am self employed 					
Company name *	Street name *				
	City *				
Customer number					
	Post code *				
VAT Number (EU)					
	Country *				
Phone number *	Please select *				
	7				
Add an additional billing contact and address					
Please provide a company address if you are booking a course or exam on behalf of a company, or your personal address if you are paying for your training individually.					
NOTE: The address you provide will appear on the corresponding invoice and is not required for debit/credit card verification purposes.					
	Save				

Figure 50: Create a New S-User ID

11. Review your order and select your payment type (see Figure 51).

Please complete the below to submit your order		
Review your order HUBO30 - SAP Learning Hub, Professional Ed Detais -	dition, Public Cloud Version Price:	R Back to basket
Review your details		
SNF Education will process your order and score correspondence based on the det YOur contact details Title First name Email address Phone number	Your address details Trie First name Last name Street number Street name City Post oode Country State	
Company details Non-Company booking		
Review your payment method		
Payment to SAP Education North America Purchase Order Credit/Debit card Activation Coc	le	
Payment to SAP Education North America	le Your purchase order number * V If you do not have a PO number and anot proceed If you do you have be required to update your surchaining down Upload purchase or down coursents	our case anter "NJA" ent below to proceed.

Figure 51: Training Shop – Review Order

12. Please review your order. Then confirm you have accepted the terms and conditions by selecting the check box and clicking on *Submit* (see Figure 52).

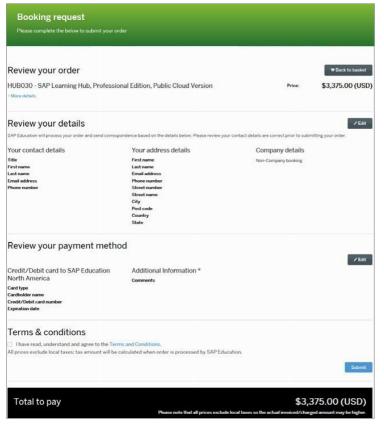


Figure 52: Training Shop – Review and Submit Order

13. This is your order summary. Please keep your order number or take a screenshot for future reference (see Figure 53).

Order Summary - from SAP Education North America					
Order Number 233397					
Course	Attendees	Price			
HUB030 - SAP Learning Hub, Professional Edition, Public Cloud Version		\$3,375.00 (USD)			
Basket total: \$3,375.00 (USD)					
Start your SAP Learning Hub experience now!					
Please bear with us while we set-up your Learning Hub Subscription. In the meantime, you can get started with our Learning Hub Discovery Edition.					
Get Discovery Edition					
Print this page Continue shop					
Figure 53: Training Shop – Booking Confirmation					

14. For paid editions of SAP Learning Hub, you will receive a confirmation e-mail. When you have received this e-mail, please refer to the section titled "User with an sap.com Account and a Booking for SAP Learning Hub" to complete your profile setup.

Please note: The enrollment confirmation e-mail can take up to 48 hours to arrive. If you haven't received your confirmation e-mail from SAP after 48 hours, please contact your regional team from SAP or e-mail <u>e-learning@sap.com</u> for support.

SUPPORT

For more information about navigating SAP Learning Hub, please refer to the following user guide in the help center: https://training.sap.com/shop/help-center.

If you encounter any issues when accessing your course material, please feel free to contact our e-learning support team at <u>e-learning@sap.com</u> or a representative from your local SAP organization. Support services are available from the global e-learning support team 24 hours a day, Monday through Friday. Support services are provided in the English language only, and you will be asked to provide your S-user ID.

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