

THR81

SAP SuccessFactors Employee Central Core Academy

COURSE OUTLINE

Course Version: 2111
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation



Demonstration



Procedure



Warning or Caution



Hint



Related or Additional Information



Facilitated Discussion



User interface control

Example text

Window title

Example text

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

Lesson 1: Describing the EC Value Add of an Integrated and Strategic Human Resource Information System (HRIS)

Lesson Objectives

After completing this lesson, you will be able to:

- Strategize your Human Resource Processes with an Integrated Solution

Lesson 2: Understanding EC Fundamental Data Structure

Lesson Objectives

After completing this lesson, you will be able to:

- Define XML components
- Describe the Data Models used in EC
- Implement Best Practices for XML Management

Lesson 3: Setting Up the EC Environment

Lesson Objectives

After completing this lesson, you will be able to:

- Differentiate between Provisioning and Admin Center
- Manage Picklist
- Prepare the Instance for Exercises

Lesson 4: People Profile, Action Search and the Check Tool

Lesson Objectives

After completing this lesson, you will be able to:

- Utilize Platform Features for EC

Lesson 1: Managing Security Using Role-Based Permissions (RBP)

Lesson Objectives

After completing this lesson, you will be able to:

- Examine RBP Structure
- Set up RBP
- Determine the different administrator types and the role of proxies

Lesson 2: Employee Central Core Features

Lesson Objectives

After completing this lesson, you will be able to:

- Using EC Features

Lesson 3: Implementing Data Changes and Reviewing Audit Trails

Lesson Objectives

After completing this lesson, you will be able to:

- Modify an Effective-Dated record
- Track changes and insertions in EC records

Lesson 1: Storing Foundation Data

Lesson Objectives

After completing this lesson, you will be able to:

- Define Foundation Objects (FO) and Fields

Lesson 2: Creating Foundation Object (FO) Records

Lesson Objectives

After completing this lesson, you will be able to:

- Create FO Records

Lesson 3: Customize Foundation Objects

Lesson Objectives

After completing this lesson, you will be able to:

- Modify Legacy FO and MDF FO Structures

Lesson 4: Configuring the Country-Specific Fields (CSF) for Foundation Objects

Lesson Objectives

After completing this lesson, you will be able to:

- Configure CSF fields

Lesson 1: Storing Employee Data

Lesson Objectives

After completing this lesson, you will be able to:

- Examine employee data in the instance

Lesson 2: Importing Users and Data and Implementing Mass Changes

Lesson Objectives

After completing this lesson, you will be able to:

- Add New Employees Using the Import Process
- Update Employee Information via Import
- Implement Mass Changes in Admin Center

Lesson 3: Configuring the Succession Data Model

Lesson Objectives

After completing this lesson, you will be able to:

- Configure the Succession Data Model

Lesson 4: Configuring the Succession Data Model with Manage Business Configuration

Lesson Objectives

After completing this lesson, you will be able to:

- Configuring the Succession Data Model with Manage Business Configuration

Lesson 5: Configuring the Country-Specific Field (CSF) Succession Data Model

Lesson Objectives

After completing this lesson, you will be able to:

- Configure the national ID and address in the CSF Succession Data Model
- Configure global information in the CSF Succession Data Model
- Configure Job information in the CSF Succession Data Model

Lesson 1: Foundation Object Association

Lesson Objectives

After completing this lesson, you will be able to:

- Configure Foundation Object Association

Lesson 2: Creating Internal Integration using HRIS Synchronization

Lesson Objectives

After completing this lesson, you will be able to:

- Define HRIS synchronization
- Determine how synchronization is triggered
- Identify field mappings

Lesson 3: Translating Foundation Object Data

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the EC translation process
- Translate foundation data

Lesson 1: Managing Role-Based Permissions (RBP) for Self-Service Access

Lesson Objectives

After completing this lesson, you will be able to:

- Customize RBP for self-service access
- Update employee information using manager self-service (MSS)

Lesson 2: Customizing Self-Service Transactions Using Workflows

Lesson Objectives

After completing this lesson, you will be able to:

- Configure Workflows
- Configure Optional Workflow settings

Lesson 3: Setting Up Alert Notification

Lesson Objectives

After completing this lesson, you will be able to:

- Create an Alert

Lesson 4: Managing Event Reasons

Lesson Objectives

After completing this lesson, you will be able to:

- Create an event reason

Lesson 5: Rule Management for EC Core

Lesson Objectives

After completing this lesson, you will be able to:

- Create Business Rules for Employee Central Core Data

Lesson 1: Utilizing Metadata Framework in Employee Central

Lesson Objectives

After completing this lesson, you will be able to:

- Build an MDF Object

Lesson 2: Customizing an MDF Object Using Configurable UI

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the functions and use cases of Configurable UI
- Define the Configurable UI elements and customization process
- Identify the available Configurable UI tools
- Add a custom UI to the employee files
- Create an object for employee assets

Lesson 3: Creating a Business Rule for MDF Object

Lesson Objectives

After completing this lesson, you will be able to:

- Create Rules for MDF Object

UNIT 8

SAP SuccessFactors Employee Central Core - Additional Configurations

Lesson 1: Additional EC Core Configurations

Lesson Objectives

After completing this lesson, you will be able to:

- Apply Additional EC Core Configurations