

COURSE OUTLINE

Course Version: 18 Course Duration:

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Typographic Conventions

American English is the standard used in this handbook. The following typographic conventions are also used.





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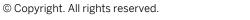
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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Executive
- Data Manager
- Systems Architect
- Project Manager
- Change Manager
- Application Consultant
- Development Consultant
- Data Consultant
- Industry / Business Analyst Consultant
- Super / Key / Power User
- Business User
- Business Analyst
- Business Process Architect
- Business Process Owner/Team Lead/Power User
- Developer
- Enterprise Architect
- Industry Specialist
- Solution Architect
- System Architect
- Trainer
- User





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UNIT 1 SAP - The Cloud Company

Lesson 1: Identifying SAP Applications and Components

Lesson Objectives

After completing this lesson, you will be able to:

• Identify SAP applications and components

Lesson 2: Outlining New SAP Functionality

Lesson Objectives

After completing this lesson, you will be able to:

- Outline the usage and functionality of SAP HANA
- Outline the usage and functionality of SAP C/4HANA
- Describe the various aspects of SAP User Experience

Lesson 3: Explaining SAP Intelligent Technologies

Lesson Objectives

After completing this lesson, you will be able to:

• Explain SAP Intelligent Technologies



UNIT 2 SAP System Navigation

Lesson 1: Accessing the SAP System

Lesson Objectives

After completing this lesson, you will be able to:

• Access the SAP system

Lesson 2: Personalizing the User Interface

Lesson Objectives

After completing this lesson, you will be able to:

- Personalize the user interface
- Use transaction codes and navigation options
- Locate Help on the SAP Easy Access screen



UNIT 3 System-Wide Concepts

Lesson 1: Identifying SAP Organizational and Master Data Elements

Lesson Objectives

After completing this lesson, you will be able to:

• Identify the elements of SAP system-wide concepts



UNIT 4 Logistics and Cloud Applications

Lesson 1: Performing the Procure to Pay Business Process Steps

Lesson Objectives

After completing this lesson, you will be able to:

- Create a purchase order for materials
- Create a goods receipt
- Verify a vendor invoice

Lesson 2: Integrating Ariba Functionality with Procurement in SAP Enterprise Resource Planning (ERP)

Lesson Objectives

After completing this lesson, you will be able to:

• Integrate Ariba functionality with procurement in SAP ERP

Lesson 3: Processing a Material Requirements Planning (MRP) Run

Lesson Objectives

After completing this lesson, you will be able to:

• Process an MRP run

Lesson 4: Processing Production Orders

Lesson Objectives

After completing this lesson, you will be able to:

- Create and release a production order
- Confirm a production order and goods receipt

Lesson 5: Using Integrated Business Planning (IBP)

Lesson Objectives

After completing this lesson, you will be able to:



Outline IBP processes

Lesson 6: Creating Sales Orders

Lesson Objectives

After completing this lesson, you will be able to:

• Create a sales order

Lesson 7: Creating a Delivery and Posting a Goods Issue

Lesson Objectives

After completing this lesson, you will be able to:

• Create a delivery and post a goods issue

Lesson 8: Creating Sales Order Billing Documents

Lesson Objectives

After completing this lesson, you will be able to:

Create a sales order billing document

Lesson 9: Using SAP C/4HANA and Customer Experience

Lesson Objectives

After completing this lesson, you will be able to:

• Describe SAP C/4HANA and Customer Experience

Lesson 10: Using Product Lifecycle Management (PLM)

Lesson Objectives

After completing this lesson, you will be able to:

• Use PLM

UNIT 5 Financials

Lesson 1: Identifying Financial Accounting Processes

Lesson Objectives

After completing this lesson, you will be able to:

• Outline the tasks associated with financial accounting

Lesson 2: Creating a Journal Entry in the General Ledger

Lesson Objectives

After completing this lesson, you will be able to:

• Create a journal entry

Lesson 3: Outlining the Outbound Payments Process in Accounts Payable

Lesson Objectives

After completing this lesson, you will be able to:

• Process an outbound payment

Lesson 4: Generating Financial Statements

Lesson Objectives

After completing this lesson, you will be able to:

Generate financial statements

Lesson 5: Outlining the Inbound Process in Accounts Receivable

Lesson Objectives

After completing this lesson, you will be able to:

• Outline the inbound process in accounts receivable

Lesson 6: Outlining the Business Processes in Fixed Assets Accounting



Lesson Objectives

After completing this lesson, you will be able to:

• Outline the business processes in fixed assets accounting

Lesson 7: Analyzing Internal Costs in Management Accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Execute a cost center report
- Monitor internal costs using internal orders

Lesson 8: Monitoring Manufacturing Costs

Lesson Objectives

After completing this lesson, you will be able to:

• Monitor planned and actual manufacturing costs

Lesson 9: Analyzing Profitability

Lesson Objectives

After completing this lesson, you will be able to:

• Analyze profitability

UNIT 6 Human Capital Management (HCM) and SuccessFactors

Lesson 1: Identifying the Components of SAP Enterprise Resouce Planning (ERP) HCM

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the components of SAP ERP HCM
- Outline the organizational structure of SAP ERP HCM
- Maintain employee master data

Lesson 2: Integrating SuccessFactors in the Cloud

Lesson Objectives

After completing this lesson, you will be able to:

• Integrate SuccessFactors in the cloud



UNIT 7 Analytics and Strategic Planning

Lesson 1: Executing Analytics and Strategic Planning Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Explain analytics and strategic planning
- Create a business intelligence report



UNIT 8 SAP Services

Lesson 1: Accessing SAP Services

Lesson Objectives

After completing this lesson, you will be able to:

• Explain the services offered by SAP

