

COURSE OUTLINE

Course Version: 20 Course Duration:

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Typographic Conventions

American English is the standard used in this handbook. The following typographic conventions are also used.

This information is displayed in the instructor's presentation	-
Demonstration	*
Procedure	1 2 3
Warning or Caution	
Hint	
Related or Additional Information	>
Facilitated Discussion	
User interface control	Example text
Window title	Example text

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Application Consultant
- Support Consultant
- Technology Consultant
- Project Manager
- Systems Architect
- Executive
- Business User
- Super / Key / Power User



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UNIT 1 SAP S/4HANA Overview

Lesson 1: Describing SAP S/4HANA

Lesson Objectives

After completing this lesson, you will be able to:

• Describe SAP S/4HANA



UNIT 2 Navigation

Lesson 1: Using SAP Fiori

Lesson Objectives

After completing this lesson, you will be able to:

• Use SAP Fiori applications and tools

Lesson 2: Using the SAP Business Client — Optional

Lesson Objectives

After completing this lesson, you will be able to:

• Use the SAP Business Client

Lesson 3: Using SAP Logon (GUI)

Lesson Objectives

After completing this lesson, you will be able to:

• Use SAP Logon (GUI)



UNIT 3 System-Wide Concepts

Lesson 1: Describing Organizational Units

Lesson Objectives

After completing this lesson, you will be able to:

• Describe organizational units in SAP S/4HANA

Lesson 2: Describing Master Data Concepts

Lesson Objectives

After completing this lesson, you will be able to:

Describe the master data concepts of SAP S/4HANA



UNIT 4 Logistics

Lesson 1: Using Purchase-to-Pay Processing

Lesson Objectives

After completing this lesson, you will be able to:

• Use Purchase-to-Pay Processing

Lesson 2: Using Plan-to-Produce Processing

Lesson Objectives

After completing this lesson, you will be able to:

Use Plan-to-Produce Processing

Lesson 3: Using Order-to-Cash Processing

Lesson Objectives

After completing this lesson, you will be able to:

• Use Order-to-Cash Processing



UNIT 5 Accounting

Lesson 1: Using Financial Accounting (FI)

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the business process in Financial Accounting
- Understand Accounts Receivable
- Describe General Ledger Accounting
- Understand Accounts Payable

Lesson 2: Using Management Accounting (CO)

Lesson Objectives

After completing this lesson, you will be able to:

• Describe the business process in Management Accounting



UNIT 6 Human Capital Management (HCM) and SAP SuccessFactors

Lesson 1: Using SAP ERP HCM and SAP SuccessFactors

Lesson Objectives

After completing this lesson, you will be able to:

• Use SAP ERP HCM and SuccessFactors



UNIT 7 Embedded Analytics

Lesson 1: Using Embedded Analytics

Lesson Objectives

After completing this lesson, you will be able to:

• Use Embedded Analytics with SAP S/4HANA



UNIT 8 SAP Activate and Best Practices

Lesson 1: Describing SAP Activate and Best Practices

Lesson Objectives

After completing this lesson, you will be able to:

• Describe SAP Activate and Best Practices



UNIT 9 SAP Services

Lesson 1: Accessing SAP Services

Lesson Objectives

After completing this lesson, you will be able to:

Access SAP Services

