S4515

Invoice Verification in SAP S/4HANA

COURSE OUTLINE

Course Version: 26
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	*Example text*
Window title	*Example text*

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Business Process Architect
- Business Process Owner/Team Lead/Power User
- Industry Specialist
- Solution Architect

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UNIT 1 Invoice Entry

Lesson 1: Introducing Invoice Verification

Lesson Objectives

After completing this lesson, you will be able to:

- Understand the idea of invoice verification

Lesson 2: Working with Logistics Invoice Verification

Lesson Objectives

After completing this lesson, you will be able to:

- Post an invoice

Lesson 3: Using Different Types of Invoice Verification

Lesson Objectives

After completing this lesson, you will be able to:

- Use different types of invoice verification

Lesson 4: Parking of Documents

Lesson Objectives

After completing this lesson, you will be able to:

- Park an invoice

Lesson 5: Applying Taxes

Lesson Objectives

After completing this lesson, you will be able to:

- Enter taxes

Lesson 6: Applying Cash Discounts

Lesson Objectives

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After completing this lesson, you will be able to:

- Enter cash discount information

Lesson 7: Entering Invoices in Foreign Currencies

Lesson Objectives

After completing this lesson, you will be able to:

- Post an invoice in foreign currency

Lesson 8: Creating Invoices for Purchase Orders with Account Assignment

Lesson Objectives

After completing this lesson, you will be able to:

- Enter an invoice for a purchase order with account assignment

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UNIT 2 Variances and Invoice Block

Lesson 1: Entering Invoices with Variances

Lesson Objectives

After completing this lesson, you will be able to:

- Enter invoices with variances

Lesson 2: Use Further Blocking Reasons

Lesson Objectives

After completing this lesson, you will be able to:

- Use further blocking reasons

Lesson 3: Reducing Invoices

Lesson Objectives

After completing this lesson, you will be able to:

- Reduce an invoice

Lesson 4: Handling of Variances Without Reference to an Item

Lesson Objectives

After completing this lesson, you will be able to:

- Post an invoice with a tolerated variance

Lesson 5: Releasing Blocked Invoices

Lesson Objectives

After completing this lesson, you will be able to:

- Release blocked invoices

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UNIT 3

Subsequent Debit/Credit, Delivery Costs, and Credit Memos

Lesson 1: Entering Subsequent Debits/Credits

Lesson Objectives

After completing this lesson, you will be able to:

- Enter subsequent debit

Lesson 2: Entering Delivery Costs

Lesson Objectives

After completing this lesson, you will be able to:

- Enter planned delivery costs
- Enter unplanned delivery costs

Lesson 3: Entering Invoices Without Reference to a Purchase Order

Lesson Objectives

After completing this lesson, you will be able to:

- Enter an invoice without reference to a purchase order

Lesson 4: Handling Credit Memos and Reversals

Lesson Objectives

After completing this lesson, you will be able to:

- Enter a credit memo
- Cancel an invoice

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UNIT 4 Automated Processes in Invoice Verification

Lesson 1: Executing Invoice Verification in the Background

Lesson Objectives

After completing this lesson, you will be able to:

- Enter invoices for invoice verification in the background

Lesson 2: Performing Receipt Settlements

Lesson Objectives

After completing this lesson, you will be able to:

- Create invoices automatically from goods receipt data

Lesson 3: Performing Further Automatic Settlements

Lesson Objectives

After completing this lesson, you will be able to:

- Execute supplier consignment settlement
- Execute an invoicing plan settlement

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UNIT 5 GR/IR Account Maintenance

Lesson 1: Performing GR/IR Account Maintenance

Lesson Objectives

After completing this lesson, you will be able to:

- Use the classic GR/IR account maintenance functions

Lesson 2: Using Fiori Apps for GR/IR Reconciliation

Lesson Objectives

After completing this lesson, you will be able to:

- Use SAP S/4HANA specific apps for GR/IR reconciliation

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UNIT 6

Invoice Verification - Further Customizing

Lesson 1: Adjusting Further Customizing Settings in Invoice Verification

Lesson Objectives

After completing this lesson, you will be able to:

- Adjust further customizing settings in invoice verification

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UNIT 7

Invoice Verification - Optional Additional Topics

Lesson 1: Using Further Functions in Invoice Verification

Lesson Objectives

After completing this lesson, you will be able to:

- Post invoices for purchase orders with down payments
- Post invoices for purchase orders with security retention
- Handle invoices with contract reference

Lesson 2: Explaining the Attributes of Prepayment

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the attributes of prepayment

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