

S4500

Business Processes in SAP S/4HANA Sourcing & Procurement

COURSE OUTLINE

Course Version: 09

Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	<i>Example text</i>
Window title	<i>Example text</i>

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Application Consultant
- Program/Project Manager

Lesson 1: Identifying the SAP Fiori User Experience

Lesson Objectives

After completing this lesson, you will be able to:

- Identify key features of SAP Fiori

Lesson 2: SAP GUI

Lesson Objectives

After completing this lesson, you will be able to:

- Understand and use the SAP GUI

Lesson 1: Delineating Procurement Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Explain a whole procurement cycle
- Describe some special procurement processes

Lesson 2: Identifying the Organizational Units in Procurement

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the enterprise structure, which is relevant for procurement processes

Lesson 1: Creating a Purchase Order

Lesson Objectives

After completing this lesson, you will be able to:

- Create a purchase order

Lesson 2: Posting a Goods Receipt

Lesson Objectives

After completing this lesson, you will be able to:

- Post a goods receipt for purchase order

Lesson 3: Entering an Invoice

Lesson Objectives

After completing this lesson, you will be able to:

- Execute an invoice verification

Lesson 1: Maintaining Business Partner Master Data

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the concept of the business partner
- Maintain a supplier master record

Lesson 2: Maintaining Material Master Data

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the structure of the material master
- Maintain a material master record
- Explain material valuation data

Lesson 3: Maintaining Purchasing Info Record

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain a purchasing information record
- Determine conditions in purchasing

Lesson 4: Analyzing Material Valuation

Lesson Objectives

After completing this lesson, you will be able to:

- Understand the FI postings for a goods receipt for PO

Lesson 1: Comparing Procurement Processes for Stock and Consumption

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the differences between procurement of stock material and procurement of consumable material

Lesson 2: Creating a Purchase Requisition

Lesson Objectives

After completing this lesson, you will be able to:

- Create a purchase requisition

Lesson 3: Creating a Purchase Order with Reference to a Purchase Requisition

Lesson Objectives

After completing this lesson, you will be able to:

- Assign a source of supply and create a purchase order

Lesson 4: Entering Valuated and Non-Valuated Goods Receipts

Lesson Objectives

After completing this lesson, you will be able to:

- Enter a goods receipt and analyze the results
- Enter a non-valuated GR and analyze the results

Lesson 1: Performing a Self Service Process

Lesson Objectives

After completing this lesson, you will be able to:

- Use the employee self-service to request material

Lesson 2: Confirming a Goods Receipt

Lesson Objectives

After completing this lesson, you will be able to:

- Confirm receipt of requested material

Lesson 1: Maintaining a Purchasing Contract

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the meaning of the item categories in purchasing document items
- Create a purchase contract

Lesson 2: Creating a Purchase Requisition with Source Determination

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain the source list for automatic source determination
- Create a purchase requisition with advanced transaction

Lesson 3: Using Advanced Transactions for Purchase Order Creation

Lesson Objectives

After completing this lesson, you will be able to:

- Create a PO with reference to purchase requisition using the advanced transaction
- Create a purchase order automatically with advanced transaction ME59N

Lesson 4: Using the Advanced Transaction for Goods Receipt

Lesson Objectives

After completing this lesson, you will be able to:

- Post a goods receipt with transaction for goods movements

Lesson 5: Using the Advanced Transaction for Invoice Verification

Lesson Objectives

After completing this lesson, you will be able to:

- Enter an invoice with advanced transaction

Lesson 1: Using Analytical Apps

Lesson Objectives

After completing this lesson, you will be able to:

- Use analytical apps

Lesson 2: Using the Procurement Overview App

Lesson Objectives

After completing this lesson, you will be able to:

- Use the Procurement Overview app