

HRSF1

Explore SAP SuccessFactors Solutions

COURSE OUTLINE

Course Version: 2311

Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation



Demonstration



Procedure



Warning or Caution



Hint



Related or Additional Information



Facilitated Discussion



User interface control

Example text

Window title

Example text

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Executive
- Application Consultant
- Business Process Owner/Team Lead/Power User

UNIT 1

Articulating the Components of SAP SuccessFactors Platform

Lesson 1: Understanding SAP SuccessFactors Platform

Lesson Objectives

After completing this lesson, you will be able to:

- Articulate the foundational components of SAP SuccessFactors Platform

Lesson 2: Administering SAP SuccessFactors Platform

Lesson Objectives

After completing this lesson, you will be able to:

- Set up and administrate key functions and processes of SAP SuccessFactors Platform

Lesson 3: Describing Permissions and Security Model in the SAP SuccessFactors Suite

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the permissions and Security Model used in SAP SuccessFactors Suite

UNIT 2

Understanding SAP SuccessFactors Employee Central

Lesson 1: Managing Employee Data

Lesson Objectives

After completing this lesson, you will be able to:

- Manage employee data with People Profile

Lesson 2: Integrating SAP SuccessFactors Employee Central with other SAP SuccessFactors Solutions

Lesson Objectives

After completing this lesson, you will be able to:

- Input employee data into Employee Central to populate other SAP SuccessFactors solutions

Lesson 1: Explaining the Main Pillars of SAP SuccessFactors Recruiting

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the components of SAP SuccessFactors Recruiting

Lesson 2: Reviewing the Recruiter Experience in SAP SuccessFactors Recruiting

Lesson Objectives

After completing this lesson, you will be able to:

- Initiate and complete the hiring process with SAP SuccessFactors Recruiting

Lesson 3: Reviewing the Candidate Experience in SAP SuccessFactors Recruiting

Lesson Objectives

After completing this lesson, you will be able to:

- Create engaging career sites with Career Site Builder
- Improve candidate engagement with Candidate Relationship Management
- Utilize sourcing spend with Recruiting Advanced Analytics

UNIT 4

Using SAP SuccessFactors Onboarding

Lesson 1: Onboarding a New Hire

Lesson Objectives

After completing this lesson, you will be able to:

- Onboard new employees using the Onboarding dashboard

Lesson 2: Offboarding an Exiting Employee

Lesson Objectives

After completing this lesson, you will be able to:

- Outline the offboarding process for exiting employees

Lesson 3: Integrating with other SAP SuccessFactors Solutions

Lesson Objectives

After completing this lesson, you will be able to:

- Explain how SAP SuccessFactors Onboarding integrates with other SAP SuccessFactors solutions

Lesson 1: Describing SAP SuccessFactors Performance and Goals

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the key features and functionality of SAP SuccessFactors Goal Management and Performance Management.

Lesson 2: Understanding SAP SuccessFactors Continuous Performance Management

Lesson Objectives

After completing this lesson, you will be able to:

- Use SAP SuccessFactors Continuous Performance Management to support employee growth and development

Lesson 3: Performing Calibration with SAP SuccessFactors Performance Management

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the different calibration views

Lesson 4: Outlining the 360 Review Process

Lesson Objectives

After completing this lesson, you will be able to:

- Receive Feedback using the 360 Review Process

UNIT 6

Managing Careers with SAP SuccessFactors Career Development Planning

Lesson 1: Understanding SAP SuccessFactors Career Development Planning

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the features and functionality of SAP SuccessFactors Career Development Planning

Lesson 1: Using SAP SuccessFactors Learning

Lesson Objectives

After completing this lesson, you will be able to:

- Define terminology used in SAP SuccessFactors Learning
- Demonstrate how to navigate within SAP SuccessFactors Learning as a User and Admin
- Review the security model in SAP SuccessFactors Learning
- Describe migration and maintenance of data in SAP SuccessFactors Learning

UNIT 8

Planning Succession with SAP SuccessFactors Succession Management

Lesson 1: Managing Succession with SAP SuccessFactors Succession Management

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the benefits of using SAP SuccessFactors Succession Management
- Define nomination methods and identify succession tools
- Discuss Presentations

Lesson 1: Describing SAP SuccessFactors Compensation

Lesson Objectives

After completing this lesson, you will be able to:

- Outline the compensation process (salary and bonus)
- Explain how the Reward and Recognition (Spot Awards) program works

Lesson 1: Understanding SAP SuccessFactors People Analytics

Lesson Objectives

After completing this lesson, you will be able to:

- Describe Canvas, Dashboard and Tiles, Table, and Story reports

Lesson 2: Working with Table Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Create and Run Table reports

Lesson 3: Working with Story Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Create Story reports

Lesson 1: Exploring related SAP SuccessFactors Learning Journeys

Lesson Objectives

After completing this lesson, you will be able to:

- Access related SAP SuccessFactors Learning Journeys and resources