HRH65

Configuring SAP SuccessFactors Payroll Control Center

COURSE OUTLINE

Course Version: 2411 Course Duration:

SAP Copyrights, Trademarks and Disclaimers

© 2024 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. Please see https://www.sap.com/corporate/en/legal/copyright.html for additional trademark information and notices.

Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors.

National product specifications may vary.

These materials may have been machine translated and may contain grammatical errors or inaccuracies.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP SE or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP SE or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of their dates, and they should not be relied upon in making purchasing decisions.



Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	•
Procedure	2 3
Warning or Caution	1
Hint	
Related or Additional Information	>>
Facilitated Discussion	
User interface control	Example text
Window title	Example text

Contents

vii	Course Overview		
1	Unit 1:	Introducing the Payroll Control Center (PCC)	
1		Lesson: Running Payroll Using the Payroll Control Center (PCC)	
3	Unit 2:	Using SAP Fiori and Employee Central Payroll as Options to Run PCC	
3		Lesson: Describing and Navigating the SAP Fiori Launchpad Lesson: Describing and Navigating the ECP Interface	
5	Unit 3:	Using Best Practices for ECC	
5 5		Lesson: Using SAP Best Practices for PCC Introduction Lesson: Applying and Checking the Best Practice Solution	
7	Unit 4:	Configuring Payroll Control Center	
7 7 7		Lesson: Setting Up Your Configuration of PCC Lesson: Configuring PCC with Manage Configuration Lesson: Configuring PCC	
9	Unit 5:	Defining Payroll Control Center Roles	
9		Lesson: Defining Support Roles in PCC and Related Tasks in Configuring PCC Lesson: Defining Business Roles in PCC and Related Tasks in Configuring PCC	
11	Unit 6:	Performing Continuous Payroll With PCC	
11 11		Lesson: Configuring Team Monitoring Process Lesson: Running and Validating Continuous Payroll with PCC	
13	Unit 7:	Configuring and Running PCC Subsequent Payroll Processes	
13 13		Lesson: Setting Up and Running Payroll Posting Process Configuration Lesson: Performing Post-Productive Activities in PCC	
15	Unit 8:	Setting Up and Running Off-Cycle Payroll Processes	
15		Lesson: Setting up and Running Off-Cycle Payroll Process Configuration	



17	Unit 9:	Defining Payroll Control Center Authorization
17		Lesson: Defining Authorization in Payroll Control Center
17		Lesson: Defining Employee Central Role Based Authorization
19	Unit 10:	Using Payroll Control Center Tools
19		Lesson: Describing Tools and their Use Cases in the Payroll Control
19		
19 19		Lesson: Describing Tools and their Use Cases in the Payroll Control
	-	Lesson: Describing Tools and their Use Cases in the Payroll Control Center

Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:



Introducing the Payroll Control Center (PCC)

Lesson 1: Running Payroll Using the Payroll Control Center (PCC)

Lesson Objectives

After completing this lesson, you will be able to:

• Navigate PCC and run payroll



UNIT 2 Using SAP Fiori and Employee Central Payroll as Options to Run PCC

Lesson 1: Describing and Navigating the SAP Fiori Launchpad

Lesson Objectives

After completing this lesson, you will be able to:

• Describe Flori for Payroll Control Center

Lesson 2: Describing and Navigating the ECP Interface

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the business integration between Employee Central and Employee Central Payroll using Point-to-Point
- Navigate the ECP interface



Using Best Practices for ECC

Lesson 1: Using SAP Best Practices for PCC Introduction

Lesson Objectives

After completing this lesson, you will be able to:

• Use SAP Best Practices to support the introduction of Payroll Control Center

Lesson 2: Applying and Checking the Best Practice Solution

Lesson Objectives

After completing this lesson, you will be able to:

• Apply the best practice solution

UNIT 4 Configuring Payroll Control Center

Lesson 1: Setting Up Your Configuration of PCC

Lesson Objectives

After completing this lesson, you will be able to:

• Set up an individual PCC configuration

Lesson 2: Configuring PCC with Manage Configuration

Lesson Objectives

After completing this lesson, you will be able to:

• Configure PCC with Manage Configuration

Lesson 3: Configuring PCC

Lesson Objectives

After completing this lesson, you will be able to:

Configuring PCC



UNIT 5 Defining Payroll Control Center Roles

Lesson 1: Defining Support Roles in PCC and Related Tasks in **Configuring PCC**

Lesson Objectives

After completing this lesson, you will be able to:

• Define support roles in PCC

Lesson 2: Defining Business Roles in PCC and Related Tasks in **Configuring PCC**

Lesson Objectives

After completing this lesson, you will be able to:

• Define business roles in PCC



Performing Continuous Payroll With PCC

Lesson 1: Configuring Team Monitoring Process

Lesson Objectives

After completing this lesson, you will be able to:

• Configure Team Monitoring Process

Lesson 2: Running and Validating Continuous Payroll with PCC

Lesson Objectives

After completing this lesson, you will be able to:

• Run and validate Continuous Payroll with PCC

Configuring and Running PCC Subsequent Payroll Processes

Lesson 1: Setting Up and Running Payroll Posting Process Configuration

Lesson Objectives

After completing this lesson, you will be able to:

• Set up and run posting payroll process configuration.

Lesson 2: Performing Post-Productive Activities in PCC

Lesson Objectives

After completing this lesson, you will be able to:

Perform Post-Productive Activities in PCC



Setting Up and Running Off- Cycle Payroll Processes

Lesson 1: Setting up and Running Off-Cycle Payroll Process Configuration

Lesson Objectives

After completing this lesson, you will be able to:

• Setup and run posting payroll process configuration



Defining Payroll Control Center Authorization

Lesson 1: Defining Authorization in Payroll Control Center

Lesson Objectives

After completing this lesson, you will be able to:

• Define authorization in Payroll Control Center

Lesson 2: Defining Employee Central Role Based Authorization

Lesson Objectives

After completing this lesson, you will be able to:

• Define employee central role based authorization.



Using Payroll Control Center Tools

Lesson 1: Describing Tools and their Use Cases in the Payroll Control Center

Lesson Objectives

After completing this lesson, you will be able to:

Run an audit or audit trail download tool

Lesson 2: Running a Program to Reset a Process Instance

Lesson Objectives

After completing this lesson, you will be able to:

• Run a program to reset a process previously initiated.

Lesson 3: Verifying and Managing Declustered Payroll Results

Lesson Objectives

After completing this lesson, you will be able to:

Verify and manage declustered payroll results

