HR890

SAP Commissions Academy: Technical User/Implementor Role

COURSE OUTLINE

Course Version: 2211
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	*Example text*
Window title	*Example text*

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Course Overview

TARGET AUDIENCE
This course is intended for the following audiences:

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UNIT 1 Getting Started with SAP Commissions

Lesson 1: Getting Started with SAP Commissions

Lesson Objectives

After completing this lesson, you will be able to:

- Name the features and functions of SAP Commissions
- Describe the incentive compensation process

Lesson 2: The SAP Commissions User Interface

Lesson Objectives

After completing this lesson, you will be able to:

- Navigate the user interface
- Name the key workspaces in SAP Commissions
- Set user preferences
- Search for transactions in a workspace

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UNIT 2 Starting the Implementation

Lesson 1: Calendars and Global Values

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the purpose of the Calendar
- Present a scenario in which multiple calendars are used
- List Global Values and their purposes

Lesson 2: Security

Lesson Objectives

After completing this lesson, you will be able to:

- Differentiate Business Unit and Role Based Security
- Create a Role and set permissions

Lesson 3: Processing Units

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the Use of Processing Units

Lesson 4: Customizations

Lesson Objectives

After completing this lesson, you will be able to:

- Activate and relabel generic attributes, numbers, dates, and Boolean

Lesson 5: Data Integration

Lesson Objectives

After completing this lesson, you will be able to:

- Determine the best data integration option for an implementation

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- Configure an integration scenario using Commissions Data Loader (CDL)
- Upload data using Commissions Data Loader (CDL)
- Use the Validate and Transfer pipeline task to import data from staging to production
- Purge Import Data
- Extract payment data from SAP Commissions using Commissions Data Loader (CDL)

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UNIT 3 Working with Compensation Elements

Lesson 1: Managing Organization Data

Lesson Objectives
After completing this lesson, you will be able to:

- Manage Organization Data
- Describe the Purpose of the Position Assignment

Lesson 2: Managing Versions and Effective Dates

Lesson Objectives
After completing this lesson, you will be able to:

- Add an effective version to a Participant record

Lesson 3: Using Roll Relationships

Lesson Objectives
After completing this lesson, you will be able to:

- Create a Custom Roll Relationship

Lesson 4: Managing Classification Data

Lesson Objectives
After completing this lesson, you will be able to:

- Manage Classification Data
- Create a Category Hierarchy

Lesson 5: Compensation Elements

Lesson Objectives
After completing this lesson, you will be able to:

- Define and create compensation elements

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Lesson 6: Variables

Lesson Objectives

After completing this lesson, you will be able to:

- Create Variables

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UNIT 4 Creating and Managing Compensation Plans

Lesson 1: Analyzing Compensation Requirements

Lesson Objectives

After completing this lesson, you will be able to:

- Create a compensation plan analysis
- Name the steps of the process flow of a compensation plan

Lesson 2: Overview of Compensation Plan Rules

Lesson Objectives

After completing this lesson, you will be able to:

- Name the types of Compensation Plan Rules

Lesson 3: Credit Rules

Lesson Objectives

After completing this lesson, you will be able to:

- Create a direct and indirect credit rule

Lesson 4: Measurement Rules

Lesson Objectives

After completing this lesson, you will be able to:

- Create a Primary Measurement Rule
- Create a Secondary Measurement Rule

Lesson 5: Incentive Rules

Lesson Objectives

After completing this lesson, you will be able to:

- Calculate Incentive Rules
- Create a Per-Credit Commission Incentive rule

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Lesson 6: Deposit Rules

Lesson Objectives

After completing this lesson, you will be able to:

- Create a Deposit Rule
- Describe the use of Earning Groups and Earning Codes

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UNIT 5 Calculations and Results

Lesson 1: Overview of the Pipeline

Lesson Objectives

After completing this lesson, you will be able to:

- List the various tasks that use the pipeline

Lesson 2: Calculation Run Process

Lesson Objectives

After completing this lesson, you will be able to:

- Use System Preference to fine-tune calculation behavior

Lesson 3: The Compensate And Pay Sequence

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the stages of the compensate and pay sequence of the pipeline

Lesson 4: Calculation Results

Lesson Objectives

After completing this lesson, you will be able to:

- Review calculation results and log files
- Define Payments and Balances
- Describe the functionality of the Post and Finalize tasks
- Manually create and adjust transactions, credits, and deposits

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UNIT 6 Communicating with your Payees

Lesson 1: Configuring Communication options

Lesson Objectives

After completing this lesson, you will be able to:

- Enable or disable Plan Communicator features in SPM

Lesson 2: Creating a Document Distribution

Lesson Objectives

After completing this lesson, you will be able to:

- Create a document that communicates a compensation plan to payees
- Create a document distribution with a workflow

Lesson 3: Managing Disputes and Inquiries

Lesson Objectives

After completing this lesson, you will be able to:

- Configure a dispute template

Lesson 4: Creating Dashboards

Lesson Objectives

After completing this lesson, you will be able to:

- Create Dashboards
- Enable the release periods feature in dashboards
- Identify the various types of widgets

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UNIT 7 Appendix

Lesson 1: SAP Data Intelligence

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the difference in use cases between Dashboards and Embedded Analytics
- Name the purpose of user types in Embedded Analytics for SAP Commissions
- Create a story in Embedded Analytics for SAP Commissions
- Identify the data models available with Embedded Analytics for SAP Commissions
- Create a Team in Embedded Analytics

Lesson 2: Business Unit Behavior

Lesson Objectives

After completing this lesson, you will be able to:

- Understand Business Unit Behavior

Lesson 3: Product Glossary

Lesson Objectives

After completing this lesson, you will be able to:

- Describe Data Integration terms

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