

# HR884

## SAP SuccessFactors People Analytics Story Reporting

### COURSE OUTLINE

Course Version: 2505

Course Duration:



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# Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation



Demonstration



Procedure



Warning or Caution



Hint



Related or Additional Information



Facilitated Discussion



User interface control

*Example text*

Window title

*Example text*

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3                      Lesson: Creating Queries for Story Reports

3                      Lesson: Designing Story Reports

3                      Lesson: Managing and Running Story Reports



# Course Overview

## **TARGET AUDIENCE**

This course is intended for the following audiences:



# UNIT 1

# Working with SAP SuccessFactors Report Center

## Lesson 1: Administering Report Center

### Lesson Objectives

After completing this lesson, you will be able to:

- Assign permissions for Report Center.

## Lesson 2: Managing Reports with Report Center

### Lesson Objectives

After completing this lesson, you will be able to:

- Manage reports.



## Lesson 1: Providing a Story Overview

### Lesson Objectives

After completing this lesson, you will be able to:

- Review the appropriate use of Story Reports.
- Create a new Story Report.

## Lesson 2: Creating Queries for Story Reports

### Lesson Objectives

After completing this lesson, you will be able to:

- Create a data source.
- Create calculated columns in a data source.
- Apply filters in Query Designer.
- Enhance data coverage for queries.

## Lesson 3: Designing Story Reports

### Lesson Objectives

After completing this lesson, you will be able to:

- Navigate the Story Report interface.
- Manage data sources in a Story Report.
- Add images, shapes, and text to a Story Report.
- Add and configure tables in a Story Report.
- Add and configure charts in a Story Report.
- Use calculations in a Story Report.
- Set page and story level configurations.

## Lesson 4: Managing and Running Story Reports

### Lesson Objectives

After completing this lesson, you will be able to:

- Manage Story Reports in the Report Center.
- Run and interact with a Story Report.