HR821

SAP SuccessFactors Goal Management Administration

COURSE OUTLINE

Course Version: 2405
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	*Example text*
Window title	*Example text*

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Course Overview

TARGET AUDIENCE
This course is intended for the following audiences:

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UNIT 1 Introducing the Course

Lesson 1: Introducing the Course

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the general information about the course

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UNIT 2

Introducing Goal Management Administration

Lesson 1: Introducing Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Introduce the Goal Management concepts
- Explore the latest version of Goal Management

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UNIT 3 Configuring Goal Management

Lesson 1: Setting up administrator permissions for Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Review the permissions required for Goal Management as an administrator

Lesson 2: Enabling Goal Management Feature Settings

Lesson Objectives

After completing this lesson, you will be able to:

- Discuss the Goal Management Feature Settings

Lesson 3: Configuring AI Capabilities for Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Review the AI Service Administration capabilities for Goal Management

Lesson 4: Setting up end user permissions in Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Review the permissions required for Goal Management as an End User

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UNIT 4 Managing Goal Plan Templates

Lesson 1: Creating a Goal Plan Template

Lesson Objectives

After completing this lesson, you will be able to:

- Add goal plan templates and mark a template as the default
- Convert goal plan templates using the Manage Templates conversion tool

Lesson 2: Editing a Goal Plan Template

Lesson Objectives

After completing this lesson, you will be able to:

- Edit general settings, categories, and fields in a goal plan template.
- Edit Converted Templates from Legacy Goal Management

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UNIT 5 Describing Administrator Functionality

Lesson 1: Importing and Exporting Goal Libraries

Lesson Objectives

After completing this lesson, you will be able to:

- Discuss goal libraries and how to import and export a goal library in SAP SuccessFactors

Lesson 2: Importing Performance Goals

Lesson Objectives

After completing this lesson, you will be able to:

- Import a goal

Lesson 3: Describing Team Goals

Lesson Objectives

After completing this lesson, you will be able to:

- Describing the Team Goals Functionality in Goal Management

Lesson 4: Transferring Goals between Users

Lesson Objectives

After completing this lesson, you will be able to:

- Transfer a goal between users

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UNIT 6 Describing End-User Functionality

Lesson 1: Describing the Line of Sight in Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the roles involved in the goal management process and the relationship between permissions and goals

Lesson 2: Creating and Editing Goals as an End User

Lesson Objectives

After completing this lesson, you will be able to:

- Explore the end user actions and different goal details sections

Lesson 3: Using Generative AI in Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the SAP Business AI capabilities applicable to Goal Management

Lesson 4: Using Team Goals in Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Create and assign Team Goals to the reporting hierarchy

Lesson 5: Using Initiatives in Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Use Initiatives in Goal Management

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UNIT 7 Integrating Goal Management

Lesson 1: Integrating Continuous Performance Management with Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Define Continuous Performance Management
- Explain the link between Continuous Performance Management and a Goal Plan

Lesson 2: Integrating Dynamic Teams with Goal Management

Lesson Objectives

After completing this lesson, you will be able to:

- Describe Dynamic Teams
- Describe the concept of Objectives and Key Results (OKR's)
- Enable the Goal Management Integration with Dynamic Teams
- Use Dynamic Teams to create OKRs and integrate them with Performance Goals

Lesson 3: Using Goal Management in Mobile Experience

Lesson Objectives

After completing this lesson, you will be able to:

- Review mobile goals access and enable this feature as an end user

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