

HR800

SAP SuccessFactors Platform Administration

COURSE OUTLINE

Course Version: 2511

Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	<i>Example text</i>
Window title	<i>Example text</i>

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Systems Architect

Lesson 1: Exploring the Administration Course

Lesson Objectives

After completing this lesson, you will be able to:

- Describe general information about the course.

Lesson 1: Summarizing the SAP SuccessFactors History and Modules

Lesson Objectives

After completing this lesson, you will be able to:

- Provide an overview of SAP SuccessFactors modules and Platform architecture.

Lesson 2: Accessing Provisioning and Instance

Lesson Objectives

After completing this lesson, you will be able to:

- Control access to instances and Provisioning.

Lesson 1: Getting Started with Administration

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain super admin, security admin, and module admins.

Lesson 2: Navigating Admin Center, Tiles, and Favorites

Lesson Objectives

After completing this lesson, you will be able to:

- Access to the Admin Center.

Lesson 1: Managing Security Using SAP SuccessFactors Role-Based Permissions (RBP)

Lesson Objectives

After completing this lesson, you will be able to:

- Manage security with SAP SuccessFactors Role-Based Permissions (RBP).

Lesson 2: Using Proxy Management

Lesson Objectives

After completing this lesson, you will be able to:

- Manage Proxy and Proxy Settings.

Lesson 3: Managing Company System and Logo Settings and Platform Feature Settings

Lesson Objectives

After completing this lesson, you will be able to:

- Manage Company System Settings in the Admin Center.

Lesson 1: Using Admin Alerts

Lesson Objectives

After completing this lesson, you will be able to:

- Use Admin Alerts.

Lesson 2: Validating the Configuration with Check Tool

Lesson Objectives

After completing this lesson, you will be able to:

- Verify that the configuration is valid by using the Check Tool.

Lesson 3: Modifying System Access Settings

Lesson Objectives

After completing this lesson, you will be able to:

- Modify password and login policy settings.

Lesson 4: Defining Jobs in the Scheduled Job Manager

Lesson Objectives

After completing this lesson, you will be able to:

- Use the Scheduled Job Manager.

Lesson 5: Running the Execution Manager

Lesson Objectives

After completing this lesson, you will be able to:

- Deploy the Execution Manager.

Lesson 6: Using the Upgrade Center

Lesson Objectives

After completing this lesson, you will be able to:

- Use navigation tools to access the Upgrade Center.

Lesson 1: Using Action Search, Other Searches, and Custom Navigation

Lesson Objectives

After completing this lesson, you will be able to:

- Modify the People Search and Action Search.

Lesson 2: Using the Org Chart

Lesson Objectives

After completing this lesson, you will be able to:

- Configure Org Chart settings by using Org Chart Configuration.

Lesson 3: Accessing Built-In Support

Lesson Objectives

After completing this lesson, you will be able to:

- Use Built-In Support.

Lesson 4: Customizing the Home Page

Lesson Objectives

After completing this lesson, you will be able to:

- Use the Manage Home Page feature to customize the Home Page.

Lesson 5: Managing Mobile Settings

Lesson Objectives

After completing this lesson, you will be able to:

- Manage mobile settings.

Lesson 6: Implementing E-mail Notifications

Lesson Objectives

After completing this lesson, you will be able to:

- Manage email templates and email notifications.

Lesson 7: Customizing the SAP SuccessFactors Instance

Lesson Objectives

After completing this lesson, you will be able to:

- Customize SAP SuccessFactors themes.

Lesson 8: Creating Text Replacements

Lesson Objectives

After completing this lesson, you will be able to:

- Replace system text with the Text Replacement tool.

Lesson 9: Using the Manage Languages Tool

Lesson Objectives

After completing this lesson, you will be able to:

- Replace the System Text with Manage Languages.

Lesson 10: Maintaining the Company Logo

Lesson Objectives

After completing this lesson, you will be able to:

- Set up a Company Logo.

Lesson 1: Managing Business Configuration

Lesson Objectives

After completing this lesson, you will be able to:

- Manage the Business Configuration.

Lesson 2: Maintaining Picklists in the Picklist Center

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain picklists using Picklist Center.

Lesson 1: Defining Metadata Framework (MDF) Objects

Lesson Objectives

After completing this lesson, you will be able to:

- Using Metadata Framework (MDF) to maintain objects.

Lesson 2: Configuring MDF Objects

Lesson Objectives

After completing this lesson, you will be able to:

- Describe options for configuring MDF objects.

Lesson 3: Managing the Succession Data Model with the Business Configuration Tool and MDF Blocks

Lesson Objectives

After completing this lesson, you will be able to:

- Customize People Profile with MDF blocks.

Lesson 4: Creating and Triggering Business Rules

Lesson Objectives

After completing this lesson, you will be able to:

- Create business rules by using Configure Business Rules.

Lesson 1: Describing the Job Architecture and Attribute Frameworks

Lesson Objectives

After completing this lesson, you will be able to:

- Explore the options to manage families, roles, and attributes.

Lesson 2: Managing Job Architecture with Job Profile Builder (JPB)

Lesson Objectives

After completing this lesson, you will be able to:

- Manage Job Profile Content and Role-Attribute Mapping with JPB

Lesson 1: Understanding Talent Intelligence Hub

Lesson Objectives

After completing this lesson, you will be able to:

- Set up Talent Intelligence Hub.

Lesson 2: Describing the Growth Portfolio

Lesson Objectives

After completing this lesson, you will be able to:

- Explore the Growth Portfolio capabilities.

Lesson 3: SAP Business AI Capabilities in Talent Intelligence Hub

Lesson Objectives

After completing this lesson, you will be able to:

- Explore the available AI capabilities applicable to Talent Intelligence Hub

Lesson 1: Describing the Opportunity Marketplace

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the Opportunity Marketplace.

Lesson 2: Explaining the Prerequisites, Dependencies, and Permissions

Lesson Objectives

After completing this lesson, you will be able to:

- Understand the prerequisites to use Opportunity Marketplace.

Lesson 3: Using Opportunity Marketplace as an End User

Lesson Objectives

After completing this lesson, you will be able to:

- Use the Opportunity Marketplace as an end user.

Lesson 1: Earning SAP SuccessFactors Expert (SFX) Accreditation

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the SFX Accreditation program.

Lesson 2: Reviewing Additional Resources

Lesson Objectives

After completing this lesson, you will be able to:

- Review additional resources after completing this course.