

F2121

Explaining Cost Center Accounting

COURSE OUTLINE

Course Version: 05

Course Duration:

SAP Copyrights, Trademarks and Disclaimers

© 2025 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. Please see <https://www.sap.com/corporate/en/legal/copyright.html> for additional trademark information and notices.

Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors.

National product specifications may vary.

These materials may have been machine translated and may contain grammatical errors or inaccuracies.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP SE or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP SE or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of their dates, and they should not be relied upon in making purchasing decisions.

Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation



Demonstration



Procedure



Warning or Caution



Hint



Related or Additional Information



Facilitated Discussion



User interface control

Example text

Window title

Example text

Contents

vii Course Overview

1 Unit 1: Describing Cost Center Accounting Processes

1 Lesson: Outlining Cost Center Accounting Processes

3 Unit 2: Managing Cost Center Master Data

3 Lesson: Creating and Managing Cost Centers

3 Lesson: Checking Controlling Specific Settings of G/L Accounts

3 Lesson: Setting up Activity Types for Direct Activity Allocation

3 Lesson: Creating statistical key figures for cost allocations

4 Lesson: Managing Hierarchies in Cost Center Accounting

5 Unit 3: Planning in Cost Center Accounting

5 Lesson: Evaluating the Scope of Planning in Cost Center Accounting

5 Lesson: Planning Expenses, Activity Quantities, Cost Rates and
Statistical Key Figure Values

7 Unit 4: Evaluating Cost Center Reporting

7 Lesson: Navigating in Cost Center Accounting Reports

7 Lesson: Using Advanced Reporting Functionality

9 Unit 5: Performing Event-Based Actual Postings on Cost Centers

9 Lesson: Evaluating the value flow from financial accounting

9 Lesson: Describing Postings Within Management Accounting

11 Unit 6: Running Period-End Activities

11 Lesson: Entering Actual Statistical Key Figure Values

11 Lesson: Analyzing Overhead Allocation Cycles

11 Lesson: Adapting and Running Allocation Cycles

11 Lesson: Reporting Cost Center Data at Period-End

Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Business User

UNIT 1

Describing Cost Center Accounting Processes

Lesson 1: Outlining Cost Center Accounting Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Recall key overhead cost controlling terms
- Describe the cost center accounting processes

Lesson 1: Creating and Managing Cost Centers

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the purpose of cost centers
- Explain the cost center master data fields
- Maintain the cost center standard hierarchy
- Create cost centers

Lesson 2: Checking Controlling Specific Settings of G/L Accounts

Lesson Objectives

After completing this lesson, you will be able to:

- Identify cost accounts
- Differentiate between primary and secondary costs

Lesson 3: Setting up Activity Types for Direct Activity Allocation

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the use of activity types
- Recall key fields in activity type master records
- Create activity types

Lesson 4: Creating statistical key figures for cost allocations

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the use of statistical key figures
- Describe the types of statistical key figures
- Create statistical key figures

Lesson 5: Managing Hierarchies in Cost Center Accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Create global hierarchies
- Outline run-time hierarchies

Lesson 1: Evaluating the Scope of Planning in Cost Center Accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Outline cost center planning

Lesson 2: Planning Expenses, Activity Quantities, Cost Rates and Statistical Key Figure Values

Lesson Objectives

After completing this lesson, you will be able to:

- Outline the plan value upload process
- Upload cost center plan values per cost account
- Upload activity type plan data
- Upload planned statistical key figures

UNIT 4

Evaluating Cost Center Reporting

Lesson 1: Navigating in Cost Center Accounting Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Recall the core reports for cost center accounting

Lesson 2: Using Advanced Reporting Functionality

Lesson Objectives

After completing this lesson, you will be able to:

- Use advanced reporting functions

UNIT 5

Performing Event-Based Actual Postings on Cost Centers

Lesson 1: Evaluating the value flow from financial accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Enter journal entries on cost centers
- Distinguish between real and statistical postings

Lesson 2: Describing Postings Within Management Accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Recall examples of postings within controlling

Lesson 1: Entering Actual Statistical Key Figure Values

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the use of actual statistical key figure postings in period-end postings

Lesson 2: Analyzing Overhead Allocation Cycles

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the allocation cycle logic in SAP S/4HANA

Lesson 3: Adapting and Running Allocation Cycles

Lesson Objectives

After completing this lesson, you will be able to:

- Manage allocation cycles
- Run allocation cycles

Lesson 4: Reporting Cost Center Data at Period-End

Lesson Objectives

After completing this lesson, you will be able to:

- Report Cost Center Data at Period-End