F1140

Explaining Receivables Management Processes

COURSE OUTLINE

Course Version: 2608
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	*Example text*
Window title	*Example text*

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Course Overview

TARGET AUDIENCE
This course is intended for the following audiences:

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UNIT 1 Managing Master Data

Lesson 1: Creating Customer Master Data

Lesson Objectives

After completing this lesson, you will be able to:

- Create new customers for financial accounting.
- Explain the relationship between business partner and customer number.

Lesson 2: Utilizing One-Time Accounts

Lesson Objectives

After completing this lesson, you will be able to:

- Identify one-time accounts.

Lesson 3: Leveraging Customer Master Data Reporting

Lesson Objectives

After completing this lesson, you will be able to:

- Explain customer master data reporting.

Lesson 4: Maintaining Basic Customer Data

Lesson Objectives

After completing this lesson, you will be able to:

- Identify basic data for the customer business partner.

Lesson 5: Filling in the Bank Data

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the bank data required for customers.

Lesson 6: Entering Company Code Specific Data

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Lesson Objectives
After completing this lesson, you will be able to:

- Outline the important company code specific data.

Lesson 7: Extending a Customer to Additional Company Codes

Lesson Objectives
After completing this lesson, you will be able to:

- Use a customer record in more company codes.

Lesson 8: Creating Customers using Copy

Lesson Objectives
After completing this lesson, you will be able to:

- Create customers by referencing existing data.

Lesson 9: Extending Roles of Existing Customers

Lesson Objectives
After completing this lesson, you will be able to:

- Add roles to customer business partners.

Lesson 10: Displaying Changes to Customer Master Record

Lesson Objectives
After completing this lesson, you will be able to:

- Track changes to master records.

Lesson 11: Describing the 4-Eyes Principle in Customer Data Maintenance

Lesson Objectives
After completing this lesson, you will be able to:

- Use sensitive fields to control changes to customers.

Lesson 12: Performing Mass Maintenance of Customer Data

Lesson Objectives
After completing this lesson, you will be able to:

- Change multiple customers records in a single step.

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UNIT 2 Performing End-to-End Processes in Open Receivables Management

Lesson 1: Introducing Open Receivables Management

Lesson Objectives

After completing this lesson, you will be able to:

- Outline Open Receivables Management.

Lesson 2: Entering Customer Invoices and Credit Memos

Lesson Objectives

After completing this lesson, you will be able to:

- Enter Customer Invoices and Credit Memos.
- Identify Document Editing Options.

Lesson 3: Processing Customer Invoices

Lesson Objectives

After completing this lesson, you will be able to:

- Manage customer line items.
- Retrieve and modify customer documents
- Reverse and reset cleared items
- Clear customer open items manually and automatically
- Identify document changes

Lesson 4: Explaining the integration between Sales Order and Receivables Management

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the integration between Sales Order to Receivables

Lesson 5: Using Receivables Reporting

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Lesson Objectives

After completing this lesson, you will be able to:

- Outline receivables management reporting

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UNIT 3 Managing Customer Payments

Lesson 1: Posting Manual Incoming Payments

Lesson Objectives

After completing this lesson, you will be able to:

- Explain manual incoming payments accurately within the system
- Describe customer balances in SAP S/4HANA

Lesson 2: Processing Automatic Payments

Lesson Objectives

After completing this lesson, you will be able to:

- Define the upload of incoming payment files in SAP S/4HANA
- Explain the processing of incoming payments from payment files
- Outline the posting steps in automatic incoming payments
- Outline the post-processing of unmatched incoming payments

Lesson 3: Managing Self-initiated Incoming Payments

Lesson Objectives

After completing this lesson, you will be able to:

- Explain Self-initiated Incoming Payments

Lesson 4: Integrating Dispute and Collections Management

Lesson Objectives

After completing this lesson, you will be able to:

- Identify integration aspects with Dispute and Collections Management.

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UNIT 4 Processing Period and Closing

Lesson 1: Managing Correspondence for Customers

Lesson Objectives
After completing this lesson, you will be able to:

- Describe periodic account statements.

Lesson 2: Clearing Customer Open Items

Lesson Objectives
After completing this lesson, you will be able to:

- Outline manual clearing of receivable open items

Lesson 3: Identifying Key Fields for Dunning

Lesson Objectives
After completing this lesson, you will be able to:

- Identify the key fields for dunning in the business partner master record and the journal entry

Lesson 4: Executing the Dunning Process

Lesson Objectives
After completing this lesson, you will be able to:

- Articulate a dunning run using the Create Dunning Notices app.

Lesson 5: Generating Customer Balance Confirmations

Lesson Objectives
After completing this lesson, you will be able to:

- Explain balance confirmations for customers using the apps Schedule Accounts Receivable jobs and Manage Balance Confirmations for Customers

Lesson 6: Outlining Foreign Currency Valuation

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Lesson Objectives
After completing this lesson, you will be able to:

- Describe the Schedule General Ledger Jobs app to execute a foreign currency valuation of customer open items.

Lesson 7: Generating Receivables Value Adjustments

Lesson Objectives
After completing this lesson, you will be able to:

- Explain individual value adjustments using special G/L indicator E
- Describe flat rate individual value adjustments using the Perform Further Valuations app

Lesson 8: Illustrating Accounts Receivable Regrouping

Lesson Objectives
After completing this lesson, you will be able to:

- Explain accounts receivable Grouping of open items by due date using the Schedule General Ledger Jobs app
- Explain the Reclassification of credit customer balances using the Schedule General Ledger Jobs app
- Outline the Regrouping of open items after reconciliation account change using the Schedule General Ledger Jobs app

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