F1130

Explaining Payables Management Processes in SAP S/4HANA

COURSE OUTLINE

Course Version: 2608
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	*Example text*
Window title	*Example text*

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Business User

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UNIT 1 Payables Management Master Data

Lesson 1: Creating Supplier Master Data

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the process of creating a new supplier, including the assignment of appropriate groupings.
- Apply the knowledge of working with CPD suppliers, and manage their relationships.
- Analyze supplier master data in SAP S/4HANA Cloud.

Lesson 2: Explaining Supplier Master Data Fields relevant for Payables Management

Lesson Objectives

After completing this lesson, you will be able to:

- Review company-code specific supplier data.

Lesson 3: Discovering Supplier Master Data Creation and Maintenance Methods

Lesson Objectives

After completing this lesson, you will be able to:

- Create a supplier by copying an existing one.
- Add the supplier (Fin. Accounting) role to an existing business partner.
- Add additional company codes to the supplier.
- Display changes to a vendor.
- Determine the 4-eyes master data maintenance principle.

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UNIT 2 Payables Invoice Processing

Lesson 1: Figuring out Payables Management Posting Logic and Posting Invoices and Credit Memos

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the payables process and post supplier invoices and credit memos within the system

Lesson 2: Managing Invoice Holding and Parking

Lesson Objectives

After completing this lesson, you will be able to:

- Hold and park incoming invoices

Lesson 3: Managing Supplier Invoices and Line Items

Lesson Objectives

After completing this lesson, you will be able to:

- Manage, reverse, and reset supplier-related postings

Lesson 4: Optimizing Supplier Invoices Processing

Lesson Objectives

After completing this lesson, you will be able to:

- Apply efficient methods for processing supplier invoices by evaluating document editing options, entering recurring invoices, utilizing mass import functions, and performing changes in payables postings

Lesson 5: Exploring the Procure-to-Pay Process

Lesson Objectives

After completing this lesson, you will be able to:

- Orientate in Procure-to-Pay in SAP and its accounting impacts

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Lesson 6: Analyzing and Navigating Supplier KPIs

Lesson Objectives

After completing this lesson, you will be able to:

- Identify accounts payable KPIs to monitor and assess invoice processing efficiency

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UNIT 3 Outgoing Payment Process

Lesson 1: Processing Manual Payments

Lesson Objectives

After completing this lesson, you will be able to:

- Explain how to process manual payments.

Lesson 2: Processing Automatic Payments

Lesson Objectives

After completing this lesson, you will be able to:

- Explain how to process Automatic Payments.

Lesson 3: Monitor Payments

Lesson Objectives

After completing this lesson, you will be able to:

- Explain how to monitor payments.

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UNIT 4 Payables Management Period-End Closing Activities

Lesson 1: Overviewing of Closing Activities in Accounts Payable

Lesson Objectives

After completing this lesson, you will be able to:

- List key closing activities related to accounts payable briefly

Lesson 2: Describing GR/IR Reconciliation for Accounts Payable Closing

Lesson Objectives

After completing this lesson, you will be able to:

- Manage the GR/IR clearing account using the Monitor GR/IR Account Reconciliation Fiori app

Lesson 3: Managing Balance Confirmations for Suppliers

Lesson Objectives

After completing this lesson, you will be able to:

- Schedule and monitor the creation of balance confirmations using the apps Schedule Accounts Payables Jobs and Manage Balance Confirmations for Suppliers

Lesson 4: Outlining Foreign Currency Valuation

Lesson Objectives

After completing this lesson, you will be able to:

- Execute the valuation of open supplier items in foreign currency using the Foreign Currency Valuation job template

Lesson 5: Illustrating Accounts Payable Regrouping

Lesson Objectives

After completing this lesson, you will be able to:

- Apply and analyze the process of regrouping accounts payable open items by due date and by supplier balances, including reclassification due to changed reconciliation accounts, using the Regroup Receivables/Payables job template

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