

# BIT665

## SAP Information Lifecycle Management (SAP ILM)

### COURSE OUTLINE

Course Version: 12  
Course Duration:

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# Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation



Demonstration



Procedure



Warning or Caution



Hint



Related or Additional Information



Facilitated Discussion



User interface control

*Example text*

Window title

*Example text*



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# Course Overview

## **TARGET AUDIENCE**

This course is intended for the following audiences:

- Application Consultant
- Industry / Business Analyst Consultant
- Super / Key / Power User
- Business User
- Business Analyst
- Business Process Architect
- Business Process Owner/Team Lead/Power User
- Industry Specialist
- Solution Architect
- System Administrator
- System Architect





# UNIT 1

# SAP Information Lifecycle Management (ILM), Overview

## Lesson 1: Explaining SAP ILM

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain SAP ILM
- Explain the drivers of SAP ILM
- Explain the main components of SAP ILM

## Lesson 2: Setting Up an ILM Project

### Lesson Objectives

After completing this lesson, you will be able to:

- Set up an information lifecycle management project



## Lesson 1: Exploring the Technical Customizing

### Lesson Objectives

After completing this lesson, you will be able to:

- Explore the technical customizing

## Lesson 2: Setting Up Policies and Rules

### Lesson Objectives

After completing this lesson, you will be able to:

- Set up policies and rules
- Create or edit audit areas

## Lesson 3: Explaining Retention Management for Attachments (Unstructured Data)

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain Retention Management for attachments (unstructured data)

## Lesson 4: Explaining Rule Groups and Object Groups

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain rule groups and object groups

## Lesson 5: Explaining Application Rule Variants (ARV)

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain Application Rule Variants (ARV)



## UNIT 3

# Legal Case Management

### Lesson 1: Explaining Legal Case Management

#### Lesson Objectives

After completing this lesson, you will be able to:

- Explain Legal Case Management



## **Lesson 1: Explaining the EU General Data Protection Regulation (GDPR)**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explain the EU General Data Protection Regulation (GDPR)

## **Lesson 2: Explaining the Solution of SAP for the EU General Data Protection Regulation (GDPR)**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explain SAPs solution for the EU General Data Protection Regulation (GDPR)

## **Lesson 3: Blocking Transaction Data in a Business Process**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Block transaction data in a business process

## **Lesson 4: Preparing to Block Master Data in a Business Process**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Perform preparations to block master data in a business process

## **Lesson 5: Blocking Master Data in a Business Process**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Block master data in a business process

## **Lesson 6: Unblocking Master Data in a Business Process**

## Lesson Objectives

After completing this lesson, you will be able to:

- Unblock master data in a business process



## Lesson 1: Explaining the Configuration of the Data Controller Rule Framework

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain the configuration of the Data Controller Rule Framework

## Lesson 2: Maintaining Business Rules in the Data Controller Rule Framework

### Lesson Objectives

After completing this lesson, you will be able to:

- Maintain Business Rules in the Data Controller Rule Framework



## Lesson 1: Exploring the Destruction of Transactional Data

### Lesson Objectives

After completing this lesson, you will be able to:

- Explore data destruction

## Lesson 2: Exploring the Data Destruction of Master Data

### Lesson Objectives

After completing this lesson, you will be able to:

- Explore the destruction of master data

## Lesson 3: Exploring the Destruction of Attachments

### Lesson Objectives

After completing this lesson, you will be able to:

- Explore the destruction of attachments



## Lesson 1: Explaining SAP ILM Notifications

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain SAP ILM Notifications



## Lesson 1: Providing Additional Resources

### Lesson Objectives

After completing this lesson, you will be able to:

- Get the most important transactions
- Find further information