

# BIT665

## SAP Information Lifecycle Management (SAP ILM)

### COURSE OUTLINE

Course Version: 12

Course Duration:

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# Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	<i>Example text</i>
Window title	<i>Example text</i>



# Contents

## vii Course Overview

### 1 Unit 1: Explaining SAP Information Lifecycle Management (ILM) in an Overview

- 1 Lesson: Explaining SAP ILM
- 1 Lesson: Setting Up an ILM Project

### 3 Unit 2: Using Retention Management

- 3 Lesson: Exploring the Technical Customizing
- 3 Lesson: Setting Up Policies and Rules
- 3 Lesson: Explaining Retention Management for Attachments (Unstructured Data)
- 3 Lesson: Explaining Rule Groups and Object Groups

### 5 Unit 3: Using Legal Case Management

- 5 Lesson: Explaining Legal Case Management

### 7 Unit 4: Using SAP ILM for a Simplified Blocking of Personal Data

- 7 Lesson: Explaining the EU General Data Protection Regulation (GDPR)
- 7 Lesson: Explaining the Solution of SAP for the EU General Data Protection Regulation (GDPR)
- 7 Lesson: Blocking Transaction Data
- 7 Lesson: Preparing to Block Master Data
- 7 Lesson: Preparing to Block Master Data – Optional Customizing
- 7 Lesson: Blocking Master Data
- 8 Lesson: Unblocking Master Data

### 9 Unit 5: Using the Data Controller Rule Framework (DCRF) for Creating Business Rules

- 9 Lesson: Explaining the Configuration of the Data Controller Rule Framework
- 9 Lesson: Maintaining Business Rules in the Data Controller Rule Framework

### 11 Unit 6: Performing Data Destruction

- 11 Lesson: Exploring the Destruction of Transactional Data
- 11 Lesson: Exploring the Data Destruction of Master Data
- 11 Lesson: Exploring the Destruction of Attachments

**13 Unit 7: Explaining SAP ILM Notifications**

13 Lesson: Explaining SAP ILM Notifications

**15 Unit 8: Providing Additional Resources**

15 Lesson: Providing Additional Resources

# Course Overview

## **TARGET AUDIENCE**

This course is intended for the following audiences:

- Application Consultant
- Industry / Business Analyst Consultant
- Super / Key / Power User
- Business User
- Business Analyst
- Business Process Architect
- Business Process Owner/Team Lead/Power User
- Industry Specialist
- Solution Architect
- System Administrator
- System Architect





## Lesson 1: Explaining SAP ILM

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain SAP ILM
- Explain the drivers of SAP ILM
- Explain the main components of SAP ILM

## Lesson 2: Setting Up an ILM Project

### Lesson Objectives

After completing this lesson, you will be able to:

- Set up an information lifecycle management project



## Lesson 1: Exploring the Technical Customizing

### Lesson Objectives

After completing this lesson, you will be able to:

- Explore the technical customizing

## Lesson 2: Setting Up Policies and Rules

### Lesson Objectives

After completing this lesson, you will be able to:

- Set up policies and rules
- Create or edit audit areas

## Lesson 3: Explaining Retention Management for Attachments (Unstructured Data)

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain Retention Management for attachments (unstructured data)

## Lesson 4: Explaining Rule Groups and Object Groups

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain rule groups and object groups



## Lesson 1: Explaining Legal Case Management

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain Legal Case Management



## **Lesson 1: Explaining the EU General Data Protection Regulation (GDPR)**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explain the EU General Data Protection Regulation (GDPR)

## **Lesson 2: Explaining the Solution of SAP for the EU General Data Protection Regulation (GDPR)**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explain SAPs solution for the EU General Data Protection Regulation (GDPR)

## **Lesson 3: Blocking Transaction Data**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Block transaction data in a business process

## **Lesson 4: Preparing to Block Master Data**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Perform preparations to block master data in a business process

## **Lesson 5: Preparing to Block Master Data – Optional Customizing**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explain optional customizing in preparation to block master data

## **Lesson 6: Blocking Master Data**

## **Lesson Objectives**

After completing this lesson, you will be able to:

- Block master data in a business process

## **Lesson 7: Unblocking Master Data**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Unblock master data in a business process



## **Lesson 1: Explaining the Configuration of the Data Controller Rule Framework**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explain the configuration of the Data Controller Rule Framework

## **Lesson 2: Maintaining Business Rules in the Data Controller Rule Framework**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Maintain Business Rules in the Data Controller Rule Framework



## **Lesson 1: Exploring the Destruction of Transactional Data**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explore data destruction

## **Lesson 2: Exploring the Data Destruction of Master Data**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Learn how to the destroy master data

## **Lesson 3: Exploring the Destruction of Attachments**

### **Lesson Objectives**

After completing this lesson, you will be able to:

- Explore the destruction of attachments



## Lesson 1: Explaining SAP ILM Notifications

### Lesson Objectives

After completing this lesson, you will be able to:

- Explain SAP ILM Notifications



## Lesson 1: Providing Additional Resources

### Lesson Objectives

After completing this lesson, you will be able to:

- Get the most important transactions
- Find further information