

AC200

Basics of Customizing for Financial Accounting: General Ledger, Accounts Receivable, Accounts Payable

COURSE OUTLINE

Course Version: 15

Course Duration: 5 Day(s)

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	<i>Example text</i>
Window title	<i>Example text</i>

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Application Consultant
- Business Analyst

Lesson 1: Managing Organizational Units in Financial Accounting (FI)

Lesson Objectives

After completing this lesson, you will be able to:

- Create a company code
- Use the organizational units in FI
- Assign a company code to a controlling area

Lesson 2: Checking the Basic Settings in New General Ledger (G/L) Accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Check the basic settings in new G/L Accounting

Lesson 3: Outlining the Variant Principle

Lesson Objectives

After completing this lesson, you will be able to:

- Outline the key functionality of variants

Lesson 4: Managing Fiscal Year Variants

Lesson Objectives

After completing this lesson, you will be able to:

- Manage fiscal year variants

Lesson 5: Identifying the Basic Functionality of Currency Keys and Exchange Rate Types

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the basic functionality of currency keys and exchange rate types

Lesson 1: Maintaining General Ledger (G/L) Accounts

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the basic settings of a chart of accounts
- Outline the structure of G/L accounts
- Distinguish between balance sheet and profit and loss (P&L) statement accounts
- Create account groups to maintain G/L accounts
- Configure the field status of G/L accounts
- Outline the functionality of reconciliation accounts
- Manage G/L accounts
- Manage currency aspects in G/L Accounting
- Maintain G/L accounts using collective processing
- Maintain group chart of accounts and country chart of accounts

Lesson 2: Creating Profit Centers and Segments

Lesson Objectives

After completing this lesson, you will be able to:

- Create profit centers, cost centers, and segments

Lesson 3: Managing Customer and Vendor Accounts

Lesson Objectives

After completing this lesson, you will be able to:

- Manage customer and vendor accounts
- Create groups to maintain customer and vendor accounts
- Use one-time account master records
- Maintain the field status in customer and vendor accounts

- Use sensitive fields to ensure dual control

Lesson 1: Configuring the Header and Line Items of Financial Accounting (FI) Documents

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain the structure of FI documents
- Prepare the control elements of the document header
- Use posting keys to control elements of line items
- Configure the field status of line items in FI documents

Lesson 2: Managing Posting Periods

Lesson Objectives

After completing this lesson, you will be able to:

- Manage posting period variants

Lesson 3: Managing Posting Authorizations

Lesson Objectives

After completing this lesson, you will be able to:

- Manage posting authorizations

Lesson 4: Creating Simple Documents in FI

Lesson Objectives

After completing this lesson, you will be able to:

- Post simple FI documents

Lesson 1: Analyzing Document Splitting

Lesson Objectives

After completing this lesson, you will be able to:

- Analyze document splitting

Lesson 2: Maintaining Default Values

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain default values

Lesson 3: Configuring Change Control

Lesson Objectives

After completing this lesson, you will be able to:

- Configure change control

Lesson 4: Configuring Document Reversal

Lesson Objectives

After completing this lesson, you will be able to:

- Configure document reversal

Lesson 5: Configuring Payment Terms and Cash Discounts

Lesson Objectives

After completing this lesson, you will be able to:

- Configure terms of payment
- Prepare cash discounts

Lesson 6: Maintaining Taxes and Tax Codes

Lesson Objectives

After completing this lesson, you will be able to:

- Prepare taxes
- Configure tax codes

Lesson 7: Posting Cross-Company Code Transactions

Lesson Objectives

After completing this lesson, you will be able to:

- Configure the basic settings for cross-company code transactions
- Post cross-company code transactions

Lesson 8: Configuring Real-Time Integration

Lesson Objectives

After completing this lesson, you will be able to:

- Configure real-time integration
- Post documents using real-time integration

Lesson 1: Performing Open Item Clearing

Lesson Objectives

After completing this lesson, you will be able to:

- Post a financial document with clearing
- Execute account clearing
- Use the clearing program
- Perform incoming and outgoing payments
- Reset clearing

Lesson 2: Managing Payment Differences

Lesson Objectives

After completing this lesson, you will be able to:

- Configure tolerance groups
- Process payment differences

Lesson 3: Managing Exchange Rate Differences

Lesson Objectives

After completing this lesson, you will be able to:

- Configure exchange rate differences

Lesson 1: Outlining the Benefits of the SAP Simple Finance Add-On

Lesson Objectives

After completing this lesson, you will be able to:

- Outline the benefits of the SAP Simple Finance add-on